



ARC BOARD MEETING
MARCH 16, 2021
MINUTES

Noon – 2 pm | Via Zoom

ATTENDANCE

Board: Justin Umagat, (President & Interim Treasurer), Leon Preston (1st Vice-President), Caitlin Doughty (2nd Vice-President), Frana Milan (Secretary), Heather Van Nuys, Kyle Serikawa, Payel Vengalil, Jonathan Hartung (Ex-officio) (left at 1:30 pm)

Excused Absence: Jackie Mitti, Michael Cuadra

Absent: Bernardo Ruiz, Brad Wilken

ARC Staff: Jackie Jainga-Hyllseth, Sonya Claxton, John Bray, Debbie Barnes, Sonia Doughty, Katherine Ichinoe, Sebastian Wilson, Taryn Dorsey, Christy Weatherall

Parks & Recreation: Justin Cutler

Visitor(s): Judy Tangen, Brian Schmid

BOARD PACKET MATERIALS

https://www.dropbox.com/sh/xliwoh6zaworpmt/AABCFOAAxu_klTTqWwb2r_wwa?dl=0

- 1) December 2020 Board Meeting Minutes (Draft)
- 2) January 2021 Board Meeting Minutes (Draft)
- 3) 2021 Annual Board Calendar (Draft 3)
- 4) 12.10.2020 Constituency Committee Workshop PowerPoint
- 5) 1.11.2021 Fundraising and Sustainability Committee Notes
- 6) March 2021 Executive Director's Report
- 7) January 2021 Trauma Informed Care Initiative Evaluation Summary
- 8) Policy and Procedures Board Manual Outline Pathway and Timeline
- 9) 1.21.2021 Policy and Procedures Task Force Meeting Notes
- 10) 2.4.2021 Policy and Procedures Task Force Meeting Notes
- 11) 2.18.2021 Policy and Procedures Task Force Meeting Notes
- 12) 3.1.2021 Outline of Board Policies and Procedures Manual (Draft 6)
- 13) 3.4.2021 Policy and Procedures Task Force Meeting Notes
- 14) 3.9.2021 Memo: Outline of Board Policies and Procedures Manual

ASSIGNMENTS

- ALL Sign up for Fund the Fun and bring friends! <https://arcseattle.org/fund-the-fun>
- ALL Complete the [board commitment form](#) and send to arc.board.secretary@gmail.com
- All Review and comment on P&P Manual outline and email them to hkvannuys1@gmail.com by **April 20**
- Justin U Compile all board committee goals into one document (to be posted in Dropbox)

MOTIONS

- Motion #2021.03-1: Consent Agenda – Approved unanimously
- Motion #2021.03-2: Approve P&P Manual draft outline – Approved unanimously
- Motion#2021.03-3: Approve proposal to hold special RESJ training in April – Approved unanimously

MINUTES

TOPIC	MINUTES
Meeting commenced – 12 pm	Quorum present (7 members)
Welcome & Land Acknowledgement	Kyle S. gave the land acknowledgement
Setting Meeting Norms Caitlin D.	<ul style="list-style-type: none">• Take risks and experience discomfort• Maintain confidentiality• Reflect• Use Constructive Dialogue• Trust Each Other’s Learning Process• All voices are valued and respected• Practice self-care• Show grace for each other• Assume best intentions and manage impact• Acknowledge our humanity

<p>Consent Agenda</p>	<p>Items</p> <ul style="list-style-type: none"> • March Meeting Agenda • December Meeting Minutes • January Meeting Minutes • Annual Board Calendar • Kyle Serikawa as CC Chair • Jonathan as Ex-officio <p>Motion #: 2021.03-1: Approve consent agenda Motion to approve: Caitlin D. Second: Payel V. Motion carries - Unanimous</p>
<p>Public Comment</p>	<p>Judy T (Representing Loyal Heights Advisory Council) expressed concern about how back-to-school / child care situation will impact ARC programs.</p> <p>Sonya C. (ARC staff) reported that ARC is meeting weekly w/ Seattle Public Schools and is part of a broader childcare coalition coordinating on these issues. Right now, ARC is prioritizing slots for currently enrolled families (all-day care; school-aged care) as workforce capacity is an issue.</p>
<p>Executive Committee Justin U.</p>	<p>Workshop follow up</p> <ul style="list-style-type: none"> • All committee chairs have aligned committee goals with ARC organizational goals • Justin is working on consolidating all committee goals into one document <p>GSB response</p> <ul style="list-style-type: none"> • Justin is coordinating with ARC staff and a few other board members to do formal response from board to GSB group • Raised bigger issue for how ARC board considers requests from ACs/AC-affiliated groups <p>Committee Materials</p>

<p>Fundraising & Sustainability Committee Payel V.</p>	<p>Payel V. reminded board members about Fund the Fun – it’s a great opportunity to make a financial gift to ARC</p> <p>Sonia D reported that there were 128 registrations; goal is 200.</p> <p><u>Committee Materials</u></p>
<p>SPR Update Justin C.</p>	<p>SPR is sorting out what Phase 3 guidance will be like</p> <p>Snapshot of summer:</p> <ul style="list-style-type: none"> • Providing childcare, activity camps, drop-in program options • Opening swim beaches • Park ambassadors on site at select parks • Continuing with Rec’n’the Streets <ul style="list-style-type: none"> • Hoping for rowing/sailing programs • Wading pools – unknown <p>Justin C. noted that everything is dependent upon covid guidance but also staffing capacity and budget are big determinants</p> <p>Activity camp locations include:</p> <ul style="list-style-type: none"> • Jefferson (SE) • High Point (SW) • Montlake (NE) • Loyal Heights (NW) <p>RE: Community centers – SPR is looking towards fall 2021 for possible re-opening. It may not be all of them and SPR will use an equity lens to help prioritize, but the decisions are also influenced by staff capacity and budget.</p>

<p>Budget & Finance Committee John B.</p>	<p>John B. went over presentation (included in board packet).</p> <p>Board did not need to take a vote on budget, as ARC and SPR are still making adjustments.</p> <p>PPP Loan #2 recently approved.</p> <p>Committee Materials</p>
<p>Executive Director's Report Jackie JH.</p>	<p>Jackie JH. went over report (included in board packet).</p> <p>Additional Updates</p> <ul style="list-style-type: none"> • 96 childcare staff have been vaccinated to date • About 15% of program staff chose not to be vaccinated • About 5% of staff are interested and still need to be scheduled <p>Jackie JH. Introduced a new segment being added to board meetings – reports from staff focusing on organizational operations and programs, such as youth program quality, RESJ, and trauma-informed care.</p>
<p>Staff Reports Taryn D.</p>	<p>Taryn D. provided an overview of trauma-informed care basics and ARC's efforts to build skills among ARC staff. Presentation is included in board packet.</p>
<p>Policy & Procedures Task Force Leon P</p>	<p>Leon P. reviewed P&P Committee materials included board packet.</p> <p>Asked to board members to review and provide comments on P&P Manual outline by April 20.</p> <p>Motion#2021.03-2: Approve draft outline Motion to approve: Heather V. Second: Justin U. Motion carried - Unanimous</p> <p>Task Force Materials</p>

<p>RESJ Committee Caitlin D & Christy W</p>	<p>Caitlin D. presented overview of ARC board RESJ collaborative learning plan:</p> <ul style="list-style-type: none"> • 1.5-2-hour trainings in months between bi-monthly ARC Board meetings • Community building activities at ARC Board meetings to help build brave space for RESJ learning <p>Hoping to have collaborative learning plan for consideration at May meeting.</p> <p>Motion#2021.03-3: Approve proposal to hold special RESJ training in April Motion to approve: Heather V. Second: Frana M. Motion carried - Unanimous</p> <p><u>Committee Materials</u></p>
<p>Review Assignments & Adjourn Justin U.</p>	<p>Lost quorum at 1:58 pm</p> <p>Meeting adjourned at 2 pm</p>