



# ARC Board Meeting

Minutes

Location: Zoom

Date: May 17, 2022

Time: 12pm – 2pm



**Seattle**  
Parks & Recreation

## **Expected Attendance:**

- Board: Justin Umagat (President), Leon Preston (Vice-President), Morgin Morris (Treasurer), Judy Tangen (Secretary), Kyle Serikawa, Payel Vengalil, Caitlin Penesa
- Staff: Jackie Jainga-Hyllseth, Sonya Claxton, John Bray, Debbie Barnes, Sonia Doughty, Katherine Ichinoe, Sebastian Wilson, Sherrie Belt, Susan Lee
- Parks & Recreation: Justin Cutler, Daisy Catague
- Excused Absence: Michael Cuadra
- Visitors: n/a

## **Materials Provided:**

1. Consent Agenda 2022.05.17
2. RESJ Committee, Meeting minutes 2022.04.08
3. Budget and Finance Committee, Audit Presentation
4. Budget and Finance Committee, Draft 2021 Audit
5. Budget and Finance Committee, Consolidated 2022 Budget Supplemental Spending Plan
6. Constituency Committee, Meeting packet 2022.05.10
7. Executive Committee, Meeting minutes 2022.05.05
8. Directors' reports 2022.05.06

## **Agenda:**

#	Start	Time	Topic	Lead
1	1150am	10	Board practice session	Justin Umagat
2	12pm	3	Welcome Introductions, Land acknowledgement	Justin Umagat, Judy Tangen

3	1203pm	2	Setting meeting norms	Posted in chat
4	1205pm	5	Consent agenda <b>Vote to approve</b> Vote was unanimous	Justin Umagat
5	1210pm	5	Public comment None	Justin Umagat
6	1215pm	5	President's update <ul style="list-style-type: none"> <li>• Will push to get goals firmed up.</li> <li>• Leon will head the committee to do ED review.</li> <li>• Recreation summit to be hosted by ARC Board with SPS, BPRC, SPF in June. Jackie, Justin, and Sonia will work on getting this summit set up.</li> </ul>	Justin Umagat
7	1220pm	10	SPR update <ul style="list-style-type: none"> <li>• Introduced Daisy Catague, Deputy Director for Recreation Division.</li> <li>• Recognized SPR and ARC team. BPRC should vote on MPD Budget at this Thursday evening's meeting. SPR and YMCA are working together to provide services for youth this summer. Still trying to fill jobs for this summer for aquatic services. Need everyone to share the need for employees on their social networks.</li> <li>• Dates for interviews will be posted soon. There will be two at SPR and two at YMCA.</li> </ul>	Justin Cutler
8	1230pm	5	Executive Director's report	Jackie Jainga-Hyllseth

			<ul style="list-style-type: none"> <li>● AGM in April was a great success with Mayor Bruce Harrell, SPR acting superintendent Christopher Williams, Senator Maria Cantwell. “Better Together” concept was a good theme.</li> <li>● April 18th Welcome Back to the office lunch Positive experience for the staff.</li> <li>● April 28th Fund the Fun event was a big success. Jackie thanked Leon and his Tae Kwon Do team of young people for opening the program.</li> <li>● Thanks to both Justin Umagat and Justin Cutler for leading the meeting. There is a video showing how SPR and ARC work together. Link will be sent out to the Board.</li> <li>● Keynote speaker Fred Rivera talked about equity in sports. Several leaders from the city of Seattle attended.</li> <li>● Shout out to Kyle and Sebastian for their work with AC’s and getting them involved in BRPC work on MPD budget. Also, great appreciation for the dual roles played by Justin Umagat on ARC and BPRC boards.</li> </ul>	
9	1235pm	10	<p>RESJ Committee</p> <ul style="list-style-type: none"> <li>● June 14<sup>th</sup> workshop</li> </ul>	Caitlin Doughty

			<ul style="list-style-type: none"> <li>• Will be learning from Sebastian and Debbie about the Murdock proposal. Working on RESJ statement and RESJ policy.</li> </ul>	
10	1245pm	20	<p>Budget and Finance Committee</p> <ul style="list-style-type: none"> <li>• Child care provider pay increases total about \$750,000 annually. See attachment.</li> <li>• One time grants will cover the increases this year but budget projects in show that the we can absorb the added costs going forward after grants.</li> <li>• Working with John Bray to evaluate on a regular cadence if future increases are required.</li> </ul>	Morgin Morris
11	105pm	20	<p>Budget and Finance Committee</p> <p>Presentation featuring Matt Smith of Greenwood Ohlund</p> <ul style="list-style-type: none"> <li>• No adjustments were required. By their audit standards, everything that is brought to the Board during the year is good.</li> <li>• No disagreements between the auditors and the ARC staff.</li> <li>• Once approved, it will take only a couple of days for the Audit to be done. Contact Matt anytime during the year if you have questions.</li> <li>• There is a new leasing agreement requirement. In the near future if</li> </ul>	Morgin Morris

			<p>ARC ends up in a new leasing agreement we will need to address it with our Auditors.</p> <p><b>Vote to accept 2021 audit from Greenwood Ohlund Passed Unanimously.</b></p>	
12	115pm	15	<p>Constituency Committee</p> <ul style="list-style-type: none"> <li>• The Constituency Committee has been making members of AC's aware of the MPD Budget. The budgeting process is not over yet.</li> <li>• Sebastian shared how the AC's interacted and presented their information to the BPRC. There was a decent response to people attending the public comment part of the BPRC meeting.</li> <li>• Advisory Council visits - were helpful to have ARC Board members attend the AC meetings during the year.</li> <li>• We can really help AC's understand what ARC does and how it works with Parks.</li> </ul>	Kyle Serikawa
13	130pm	15	<p>Operations Team</p> <ul style="list-style-type: none"> <li>• Report on preschool &amp; school age care and recreation</li> <li>• Senior operations team, brief overview.</li> <li>• ARC had to deal with lots of pivoting, from the Covid effect to the threat of</li> </ul>	Sherrie Belt, Susan Lee

			<p>changing the “bell” times at Seattle public schools.</p> <ul style="list-style-type: none"> <li>• ARC operations during Covid:</li> <li>• Worked closely with Seattle Public Schools with online learning. Lots of challenges.</li> <li>• This upcoming fall we will be back to pre-Covid operations.</li> <li>• There is a big push to get kids back outside for recreation.</li> <li>• Impact of pay increases for childcare workers. There has been a clear increase in applicants since the pay increase. Also, holiday pay for ARC part time employees had a big impact for new hires as well as current staff.</li> <li>• We are still competing with all the hiring incentives across all sectors. With the pay increase, we are getting people we need with skills and education.</li> <li>• We learned that we were significantly lower than other organizations in the SAC program.</li> <li>• Currently we are in a good place, but we need to reevaluate this fall.</li> </ul> <p><b>Q&amp;A</b></p>	
14	145pm	5	<p><del><b>Discuss board member recruitment</b></del></p> <ul style="list-style-type: none"> <li><del>• We did not have time for this agenda item today.</del></li> </ul>	Payel Vengalil
15	212pm	1	Closing and adjourn	Justin Umagat

**Next Meeting:**

July 19, 2022, 12pm-2pm