

ARC BOARD MEETING MINUTES

March 4, 2015

The ARC Board meeting was called to order by Vice President, William Lowe at 6:34 pm. Board members present were William Lowe, Julie Morse, Antoinette Angulo, David Towne, Tamara Driscoll, Terry Holme, Douglas Dunham, Trang Hoang and Vic Roberson. Charlie Zaragoza, Edith Elion and Jonathan Hartung were excused.

ARC Staff present was Bill Keller and Christina Arcidy. Seattle Parks was represented by Christopher Williams and Jesus Aguirre. Guests were Chris Copacino and Sprout Hochberg.

It was determined that a quorum of Board members was present. The approval of the agenda and January minutes was offered by Terry Holme and seconded by David Towne. Minutes were approved as submitted.

Christopher Williams introduced the incoming Settle Parks Department Superintendent, Jesus Aguirre. Superintendent Aguirre shared with the Board his BIO and told us about his work in Washington DC. We are excited to begin working Superintendent Aguirre and welcome him to the Seattle Parks Department.

Antoinette Angulo, Chair of the ARC Board Development Committee introduced two Board Candidates for acceptance to the ARC BOD. Chris Copacino introduced himself and told us about his background with Parks and expressed his desire to serve on the ARC Board. Sprout Hochberg introduced herself and shared with the Board her background and interest in serving on the ARC Board. After a brief discussion, Doug Dunham made a motion to accept Chris Copacino and Sprout Hochberg as new board members. David Towne seconded. Motion passed unanimously. Chris and Sprout were invited to take a seat at the board table. Welcome to the ARC Board.

Public Comment: There was no public comment at the March meeting.

ARC Board Development Committee: Antoinette introduced the slate of Board Officers for 2015. Tamara Driscoll, Chair, Jonathan Hartung, Vice President and Trang Hoang, Secretary. David Towne made a motion to approve the slate of ARC Board officers for 2015. Terry Holme seconded. Motion was passed unanimously. The new Officers will begin their roles at the April meeting. The current Executive committee, Charlie, William and Julie will work with the new officers during the transition.

The Officer Job Descriptions was passed to the board for final review and comment. This document, which the BDC has been working on, will become a living document for periodic review.

Executive Director's Report: Bill reminded the board that April 1 is the Welcome Event for Superintendent Aguirre. However, this event conflicts with the scheduled BOD meeting. The Board decided to hold the ARC Board General meeting on April 8, 2015 at 6:00pm. Please mark your calendars.

ARC BOD Meeting, March 4, 2015

Bill advised us that the Auditor has wrapped up the 2014 audit and will be presenting its review at the May 6 General Meeting. We need a quorum at that meeting to accept the audit as presented. Please mark your calendars for the May ARC Board meeting.

Doug Dunham asked to have the financials reviewed and requested for a working board meeting to discuss this matter fully.

We will be holding a Board Retreat in May. The BDC has been working on a date and location. Bill will get a “hold the date” out to the board members in the next week.

We held a brief discussion on Committees that Bill would like to see in the coming year. He would like to see a Bylaw’s committee. The Bylaws haven’t been reviewed since 2008. Doug has been asked to Chair that committee and Julie, David and Vic will join him. The BDC will address committee structure in their upcoming meeting.

Financials: Unaudited Net Revenue thru February remains healthy. Revenue for Budgeted Units is up 6.43% YTD. Life Long Recreation and Youth Recreation lead the categories with a 49% increase (\$58,494) for Life Long and a 50% (\$293,667) increase for Youth Recreation. Preschool reflected a healthy increase at 4.1%.

The 2014 Audit wrapped up their in-office work without any audit exceptions being reported. Site visits this year included Ballard CC, Green Lake CC, Queen Anne CC, Mt Baker Rowing & Sailing; and Alki CC. There were not any Audit exceptions, but we did experience a few missing pieces of documentation that were deemed not material. Alki & Ballard are 2B sites with reduced Public hours, and Mt. Baker is working with a 0.6 FTE Recreation Attendant.

Employment: Currently we have 35 openings posted on the employment section of ARC's website. School Age Care staff, Track officials and Volunteer Coaches for Track, Volleyball and Flag Football plus Instructors for various programming positions are the majority of openings.

Annual General Meeting: The Annual general Meeting was held at the Woodland Park Zoo Rain Forest Pavilion on February 25th with 123 advisory council members, ARC Board and Parks Staff in attendance.

Several awards were made, which included ARC/Parks Partnership Awards, awards for Special Recognition, the Fabiola Woods Award, and the President’s Award. A complete listing of the recipients of all the awards presented at this meeting is in “Attachment A: 2015 Award Recipients” of these minutes.

Next Meeting: The next General meeting will be held on Wednesday, April 8, 2015 at 100 Dexter Ave beginning at 6:30 pm.

The March meeting adjourned at 8:45 pm.

Respectfully submitted,

ARC BOD Meeting, March 4, 2015

Julie Morse
ARC Board Secretary

ATTACHMENT A: ARC/Parks 2015 Award Recipients

ARC/Parks Partnership Awards Recipients:

- Jim Bautisa, Custodian at Montlake CC
- Tianna Scott, Rec Leader at Rainier Beach CC
- Brian Gray, Camp Long
- Jeanie Murphy-Ouellette, Camp Long
- Jason Busbee, Rec Attendant at Rainier CC
- Karla Withrow, Magnuson CC
- Joanna Li, Magnuson CC
- Clifford Evert, Magnuson CC

Special Recognition Awards

- Lori Chisholm, Out of School Time
- Angie Rummel, Business Service Center

Fabiola Woods Award

- Vic Roberson

President's Award

- Antoinette Angulo