

ARC Board Public Meeting**6/19/2018, 12:00-2:00 pm, 8061 Densmore Ave N, 98103, Conference Room**

EXPECTED ATTENDANCE: Board: Jonathan Hartung (President), Vic Roberson (VP), Frana Milan (Secretary), Mary Anderson, Dennis Cook, Terry Holme, Bernardo Ruiz, Michael Cuadra, and David Towne. **Staff:** Bill Keller, Sonia Doughty, Rachel Sorrels, Debbie Barnes, Taryn Dorsey, and Michael Davis. **Parks & Recreation:** Karl Fields. **Visitors:** Judy Tangen, Loyal Heights Advisory Council member.

EXCUSED ABSENCE: None.**Minutes:**

WHEN	TOPIC	MINUTES
12:08p	<p>Welcome & Introductions</p> <p>Consent Agenda</p> <ul style="list-style-type: none"> • Determination of Quorum (5 of 9 members) • Approval of Agenda • Approval of Minutes <p>Review goals for today:</p> <ul style="list-style-type: none"> • Program Quality Initiative update. • Equity Funding Vote. 	<ul style="list-style-type: none"> • Vic called the meeting to order at 12:08pm. • It was determined that a Quorum was present. Terry would like to add Leadership Succession to the Board Development part of the agenda. • Terry asked to have the following question directed to Peterson Sullivan LLP added to the May minutes: was there any added cost to the audit because of the change to the cash flow system from SPR. • Terry moved to approve the Consent Agenda. Dennis second. Vote to approve the Consent Agenda: all in favor. None opposed.
12:12p	Public Comment	<ul style="list-style-type: none"> • Judy Tangen is present to represent Loyal Heights Advisory Council and report back to her council.
12:14p	Board Development (Sonia)	<ul style="list-style-type: none"> • Working on creating a more robust board. Creating a recruitment packet, and revising Board roles and responsibilities. Proposed changing language to supporting fundraising efforts. • Board opened to conversation. Careful not to become elitist, stay with the “gift that is meaningful” language. Develop into a board commitment sheet. • Action item: Can Sonia draft up a board commitment check list? • Change wording: time commitment and annual donation that is meaningful to them. • Gifts made as soon as possible.

		<ul style="list-style-type: none"> • Terry moved to approve the amended roles and responsibilities with Terry's new wording. Frana second. Vote: all in favor. None opposed.
12:29p	<p>Program Quality Initiative (Debbie Barnes, Taryn Dorsey, Kevin Robinson, Christy Weatherall)</p>	<ul style="list-style-type: none"> • PQI matches ARC's Mission, Vision and Values. • Measure quality. • SMART goals. • PQI Indicators. • Weekly PQI sheets for the leadership team. • Social and Emotional PQI • 8 PQI sites and 2 SEL/PQI research sites. • 10-12 additional SAC programs will begin the PQI process this fall. • Bernardo: Are staff being trained on culture responsiveness? • Debbie: That is an ongoing training that we know we need to keep training on. It's not a one-time fix thing. • Nationally respected and verified tool. • Discussed the possible need for adding more staff to the Training team as the PQI program grows. • Working in partnership with SPR on PQI. • Bernardo: Want to point out that putting money in to support the program via staff as it grows will guarantee the program's success.
1:15p	<p>Succession planning (Terry)</p>	<ul style="list-style-type: none"> • Terry, David and Jonathan met a few times. • Decided to hire a consultant firm. • Interviewing 3 firms. Succession planning and ED evaluation report. Plan to take the rest of the year. • Will report back to the Board with selection and cost. • Will make succession planning an ongoing agenda item. • One of the firms has a Seminar September 13th at 9 am. • Will bring recommendation to the board at the July meeting. • Board may be involved in one round of the review for the Deputy Director position. • Maybe have a Board member on the final interview process vs. having final candidate(s) come to a Board meeting.
1:29p	<p>Equity Task Force Proposals (Vic & Mike)</p>	<ul style="list-style-type: none"> • Around \$77,000 awarded so far, second round approved \$16,700 for Camp Long, but they declined. \$55,000 awarded in second round. Received 1 proposal so far for the third round. Deadline to submit is June 25th. • Christina was taking care of the vetting process. Who will be doing that now?

		<ul style="list-style-type: none"> • July meeting Task Force will select proposals to move forward to interview stage in August, and September will select proposals to submit to the Board for approval at the October Board meeting. • In September the Board will need to look at what funds will be available for 2019.
1:37p	Director's Report (Bill)	<ul style="list-style-type: none"> • Unaudited Net Revenue for end of May, \$2,362,000. Registrations paid and city holding. Will start receiving on Monday, June 25th when summer camp starts. • Personnel cost up 3% over last year. • Fee increase planned for that fall. • Summer picnic on July 14th 11-4 for ARC staff at Seward Park. ARC staff participating in the SPR float at the Pride parade. Board members are invited to both.
1:48p	Review Assignments & Adjourn (Jonathan)	<ul style="list-style-type: none"> • Actions steps: • Sonia will create a board commitment check sheet for the Board to review at the July Meeting. • Succession planning will be on the agenda going forward. • Succession planning committee will present proposed consulting firm and cost to the Board at July meeting. • Jonathan called for a motion to adjourn at 1:49 pm. David moved to adjourn. Dennis Second. Vote: all approved. None opposed. • Meeting adjourned 1:50 pm. • Next meeting Tuesday, July 17, 2018, noon-2pm in the Densmore Large conference room at 8061 Densmore Ave N.