

ARC Board Public Meeting**10/16/2018, 12:00-1:30 pm, 8061 Densmore Ave N, 98103, Conference Room****ATTENDANCE: Board:** Jonathan Hartung (President), Vic Roberson (VP), Terry Holme, and David Towne., Mary Anderson, Dennis Cook **Staff:** Bill Keller, Sonia Doughty, Sonya Claxton **Parks & Recreation: Katie Gray , Lori Chisholm** **Visitors:** Judy Tangen**EXCUSED ABSENCE:** Michael Cuadra, Frana Milan, Bernardo Ruiz**Minutes:**

WHEN	TOPIC	MINUTES
12:00p 12:05 p	Welcome & Introductions Consent Agenda <ul style="list-style-type: none"> Determination of Quorum (7 of 9 members) Approval of Agenda Approval of Minutes Review goals for today: <ul style="list-style-type: none"> Director's Report 	<ul style="list-style-type: none"> Jonathan called the meeting to order at 12:06 pm It was determined that a Quorum was present. Jonathan called for a motion on the Consent Agenda. David Towne seconded the Consent Agenda Vote all in favor. None opposed. Jonathan called for a motion to approve the September Board Minutes. Vic Roberson motioned to approve. Terry seconded. Vote all in favor Terry had a question about fees from Presidents Meeting.
12:05p 12:15 p	Public Comment	<ul style="list-style-type: none"> Judy asked about the 3.5% charges and minimum wage costs totaling 6.8% There was some confusion during their AC meeting.
12:15 p 12:30 p	Draft Recruitment Packet	<ul style="list-style-type: none"> Sonia presented final draft of the ARC Board recruitment packet Terry Holme suggested we include professional development benefits in the packet
12:30 p 12:40 p	Director's Report	<ul style="list-style-type: none"> Month end September numbers has realized and unrealized net gains. We are 1% increased in revenue over last year. Closing Delridge after school Oct. 31st. Too close to Pathfinder. We lost 24 kids. Only have 12 kids, not a sustainable program. Worked with parents to move students. Minor decrease in programs this Fall, so revenue down. Accounts receivable (deferred revenue piece) from SPR is deferred. E.g. basketball and preschool. 770K in accounts receivable right now from SPR, we'll see that revenue after turn of the year. Registrations SAC – has 135 kids in 4 schools. After school program 1190 kids in 21 locations Preschool: licensed, pathways and recreation preschool. Pathways has 33 kids registered.

		<ul style="list-style-type: none"> • Licensed 6-hour – 29 kids • 181 in recreation preschool. • Enrichment 1241 in after school enrichment @ 9 school sites. • staffing continues to be challenge – 41 openings across 21 sites. Competitors are paying \$4-5 more an hour. • ACTS training series: fundraising and financials – 6 attendees • 2nd training – 10 attendees around AC member roles and responsibilities • STARS training also happening – Debbie Barnes conducting training. Trying to get staff up to speed by September 2019. • Marketing dept. is extremely busy – brochure development, new active net system. Marketing materials for POL
12:40 p 1:00 p	Succession Planning	<ul style="list-style-type: none"> • Bill has built an “executive team” out of the leadership team, and they will work with him and Jan on succession planning across the whole organization, not just ED. This will work into a professional development opportunity, and evaluation process. • Succession planning for marketing, development and HR • Dennis asked what role SPR has in succession planning. Terry is figuring that out with Third Sector; that is still being determined whether it’s ARC-only, or SPR is involved in the succession planning.
1:00 p 1:15 p	Organizational Assessment	<ul style="list-style-type: none"> • This assessment really comes down to the recommendations • Focus on #4, 5 and 6. These still require an organizational plan. Bill will work with Exec team to craft those plans for approval for 2019. • Make this a 3-year plan • Katie’s’ comment – review of ARC relationship with Berk consulting, want to “merge” with Third Sector assessment. • Terry urged everyone to read full assessment. Terry suggesting that a third executive leader be hired to relieve Bill and Sonya as soon as reserve dollars become available. Put an emphasis on advocacy for this new role. • Terry would like everyone to read the org assessment before the next meeting and formally approve the assessment.
1:15 p 1:20 p	Review Assignments & Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 1:27pm <p>Next ARC Board Meeting: Tuesday, November 20, 2018, 12-2pm 8061 Densmore Ave N, Large Conference Room.</p>