

WHAT YOU NEED TO KNOW

Snack and Clothing: The After-School Enrichment Program will provide a snack for each student. Please send your children with clothing appropriate for their classes.

Behavior: We have the expectation of respect for teachers/instructors and good behavior during classes. Students are expected to maintain the same behavioral standards that they would during the formal school day. If an instructor determines this is not the case the following steps will be taken:

- At the first incident, the Program Administrator will contact parents/guardians regarding student behavior.
- The student will be given one trial class to improve.
- If the disruptive behavior continues, the student will be removed from class.

The program is unable to issue a refund if the student is removed from a class due to a behavioral issue. Please discuss enrollment with your child to be sure they want to attend an after-school class.

Picking up Your Child: Your child must be picked up on time. Our program does not provide childcare after class is over and the playground is not supervised at that time. If your child is picked up late, you will be charged \$1/minute for every minute past your pick-up time that you are late and must be paid prior to next enrollment. Please call the Program Administrator if you are going to be late. Your student can only be picked up by persons listed on the E-13 form with valid ID.

Absences/Changes: Please contact the Program Administrator as soon as possible with any of the following:

1. Your student will not be attending class (but was at school).
2. Your student was absent from school and will not be attending the After-School Program.

Inclement Weather and City-Wide Emergencies: Please call our CHILD CARE/ ENRICHMENT HOTLINE: 206-684-4203, this is a 24-hour line giving information about program closures due to extreme weather or emergencies. It is updated each day by 6 a.m. and as needed. **NO SCHOOL, NO PROGRAM.**

REFUND POLICY

Seattle Parks and Recreation and the Associated Recreation Council's policy states:

- Anyone who registers for a class that is cancelled for any reason will receive a full refund.
- All communication must be to Community Center Staff
- Dropping a program before the second session: A participant may be issued a refund if he/she withdraws from a program, and notifies the community center staff, prior to the second class session. The facility will retain the pro-rated class fee plus a service charge of 10% of the fee.
- Dropping a program after the second session: If a participant withdraws from a program after the second session of a series, no refund will be given.
- Cancellation of one session: In the event of an unplanned cancellation of a single session, that class will be rescheduled, and if it cannot be rescheduled, the participant will receive a refund. **NO SCHOOL, NO PROGRAM.**
- For full details of the Department's Refund Policy, please see Policy Number 060-P 7.16 under PROGRAM which can be found here: <http://www.seattle.gov/Documents/Departments/ParksAndRecreation/PoliciesPlanning/RefundPolicy.pdf>



RUNS
4/20/2020 THRU
6/12/2020

MCGILVRA AFTER SCHOOL CLASSES



Brought to you by:
Montlake Community Center
1618 E Calhoun St.
Seattle, WA 9812
206-684-4736


Seattle
Parks & Recreation





REGISTER ONLINE AT:

<http://apm.activecommunities.com/seattle>

You must create an account to register. Community center staff can help you set up an account if needed.

OR

REGISTER IN-PERSON AT YOUR LOCAL COMMUNITY CENTER

Participation Authorization Form (E-13) must be complete prior to the start of program.

SCHOLARSHIPS AVAILABLE

<https://www.seattle.gov/parks/find/scholarships-and-financial-aid>

CLASS SCHEDULES

MONDAY

PROGRAM	GRADE	CODE	PRICE
START TIME 2:30-3:30 p.m.			
Martial Arts	K-5th	31021	\$134
Chess	K-5th	31013	\$171
Jewelry Making	K-5th	31018	\$126
All Sports	K-3rd	33155	\$122

TUESDAY

PROGRAM	GRADE	CODE	PRICE
START TIME 2:30-3:30 p.m.*			
Pinnacle Outdoors*(2:30-4:00 pm)	K-5th	31023	\$199
Spanish Beginners	K-5th	31024	\$139
Discover Art	K-5th	38144	\$173
Yoga	K-5th	31026	\$209

WEDNESDAY

PROGRAM	GRADE	CODE	PRICE
START TIME 1:20-2:20 p.m.*			
Creative Computing	2nd-5th	31014	\$266
Mandarin	K-5th	31020	\$152
DASSdance	K-5th	31016	\$167
STEAM Club	K-5th	38143	\$152
Stone Soup* (1:20-2:50 pm)	2nd-5th	31025	\$230

THURSDAY

PROGRAM	GRADE	CODE	PRICE
START TIME 2:30-3:30 p.m.			
Lego Engineering	K-5th	31019	\$201
French	K-5th	31017	\$139
Seattle Cucina	K-3rd	38142	\$251