

ARC BOARD MEETING JANUARY 19, 2021

MINUTES

Noon – 2 pm | Via Zoom

ATTENDANCE

Board: Justin Umagat, (President & Interim Treasurer), Caitlin Doughty (2nd Vice-President), Frana Milan (Secretary), Kyle Vixie, Michael Cuadra, Heather Van Nuys, Kyle Serikawa (*left at 1 pm)

Excused Absence: Jackie Mitti, Leon Preston, Payel Vengalil

Absent: Bernardo Ruiz, Brad Wilken, Dennis Cook, Jonny Granby

Staff: Jackie Jainga-Hyllseth, Sonya Claxton, John Bray, Debbie Barnes, Sonia Doughty, Katherine Ichinoe, Sebastian Wilson, and Christy Weatherall

Parks & Recreation: Justin Cutler

Visitors: Jonathan Hartung, *Garfield Super Block Project:* Robert Stephens Jr., Sharon Khosla & Karen Estevenin

BOARD PACKET MATERIALS

1. 2021 Annual Board Calendar-Draft 3
2. December Board Meeting Minutes
3. Garfield Super Block Stakeholder Handout (also: <https://youtu.be/WBgEveZK1lo>)
4. Policy & Procedures Task Force 12.17 Meeting Notes
5. RESJ December 11, 2020, January 5, 2021 and January 8, 2021 Meeting Notes
6. Financial Update PowerPoint-V.2
7. Director's Updates for January 2021

ASSIGNMENTS

- Complete the board assessment (will be sent via email).
- Review and update board roster
- Sign up for Fund the Fun and bring friends! <https://arcseattle.org/fund-the-fun>

FUTURE ACTION ITEMS


- Motions carried over to March:
 - Approval of December 2020 meeting minutes
 - Approval and finalization of Annual Board Calendar
 - Approval for Jonathan H. as a non-voting ex-officio member
 - Approval for Kyle S. as chair of Constituency Committee, effective March 2021
 - Adoption of Constituency Committee's report (from Cedar River Group)
- Respond to Garfield super block coalition, which requested a letter of support from ARC for their project and coalition.

MINUTES

TOPIC	MINUTES
<p>Meeting commenced – 12:02 pm</p> <p>Welcome & Land Acknowledgement <i>Need 8 directors in attendance for quorum</i></p>	<p>Quorum not present. 6 board members to start, Michael C. joined at 12:15 pm. Heather V. gave the land acknowledgement.</p>
<p>Setting Meeting Norms</p>	<p>Caitlin D. reported that RESJ Committee is developing ARC Board norms in coordination with ARC staff – this is a follow up from item ARC board retreat in Aug.</p> <p>We will start each meeting reminding us of these norms.</p> <p>Caitlin D. and Christy W. reviewed the norms.</p> <p>Purpose:</p> <ul style="list-style-type: none"> • Shared expectations help ensure Board is an inclusive, compassionate space. • Shared expectations help us become more relational vs. transactional in our interactions w/ each other. <p>DRAFT Language</p> <ol style="list-style-type: none"> 1. Take risks and experience discomfort 2. Maintain confidentiality 3. Reflect 4. Use constructive dialogue 5. Trust each other’s learning process 6. All voices are valued and respected 7. Practice self-care 8. Show grace for each other 9. Assume best intentions and manage impact 10. Acknowledge our humanity <p>Next steps: send to all board members and finalize.</p>
<p>Consent Agenda</p> <ul style="list-style-type: none"> • January Meeting Agenda • December Meeting Minutes 	<p>Did not have a quorum.</p>

<p>Motions:</p> <ul style="list-style-type: none"> • Approval and finalization of Annual Board Calendar • Approval for Jonathan H as a non-voting ex-officio • Approval for Kyle S as chair of Constituency Committee, effective March 2021 	<p>Did not have a quorum</p>
<p>Public Comment</p>	<p>No public comment.</p>
<p>Garfield Super Block Project</p> <p>Guests: Robert S., Sharon K., Karen E.</p>	<p>Reps of neighborhood coalition presented their project to renovate the ‘super block’ consisting of park property and school district property, which is historically a community hub.</p> <p>Garfield Advisory Council is supportive and involved (Robert is on the advisory council).</p> <p>Seattle Parks Foundation is fiscal sponsor, donations to the project can be made via the foundation website.</p> <p>Contact: garfieldsbc@gmail.com</p>
<p>SPR Update</p> <p>Justin C. represented SPR</p>	<p>Updates</p> <ul style="list-style-type: none"> • Recognized Jackie and Sonya in supporting staff and leading with safety in mind with recent events. • Childcare sites will be closed on Weds, 1/20 out of an abundance of caution. • Gearing up for snow response in case the Seattle gets hit this weekend. • Cedar River pre-draft input: Justin connected w/ Robert from CRG and is flagging draft for Jesus’ input. • Advertising and gearing up for re-opening of SAC, preschool, activity camps (will run at lowered capacity); also planning for continuing “Rec’N the Streets” program. • Virtual rec: equipped 4 studios for instructors to do online/on demand classes. Featured on Q13 news.

<p>Executive Committee Report Justin U. reported</p>	<p>Issues discussed:</p> <ul style="list-style-type: none"> • Establishing shared board document library on dropbox • Feb: goal-setting workshop (attendance optional) • Communication norms: <ul style="list-style-type: none"> • Board member to board member ok • Board member to ARC staff – want to respect ARC staff resources and time so board member should go through proper board committee chair first • Committees/task forces – Reminder to use template consistently for committee and task force notes or minutes (template approved at November meeting)
<p>Constituency Committee Report Kyle V. reported</p>	<ul style="list-style-type: none"> • 2nd week of Feb: Draft report to Constituency Committee; hope to be adopted by full board at March meeting • Kyle S. nominated to take over Constituency Committee starting March
<p>Policy and Procedures Task Force Report Heather V. reported</p>	<ul style="list-style-type: none"> • Outline for P&P manual – hoping to send draft to full board for input in Feb.
<p>RESJ Committee Report Caitlin D. reported</p>	<p>See notes in board meeting packet.</p>
<p>Board Development Committee Report</p>	<p>*Board assessment survey will be sent via email, please complete prior to Feb workshop.</p>
<p>Fundraising and Sustainability Committee Report Sonia D. reported</p>	<p>Fund the Fun is coming up on March 24, 2021!</p> <p>Board members are encouraged to get involved and invite your personal networks to attend. More details and sample language coming via email.</p>
<p>Budget and Finance Committee Report John B. reported</p>	<p>See presentation in board meeting packet.</p> <p>John B. reported that the first PPP loan proceeds were included in the financials. ARC is awaiting a response to its requested loan forgiveness for the first PPP loan. ARC intends to submit a second PPP loan application once it becomes available.</p>



Director's Report Jackie JH. reported	See notes in board meeting packet.
Adjourn	No quorum to adjourn. Meeting ended at 2:03 pm.