

Draft email message for individual recruitment:

Hello _____,

Are you interested in investing your time and expertise to support programming and operations at the _____ Community Center? We are rebuilding our volunteer Advisory Council and think you would be an asset to the group. I appreciate your past contributions to the community and programs through your participation in _____ and we'd love to have you join us in this role.

As a member of the Advisory Council, you serve a unique role as an advisor and advocate for the Community Center. Advisory council members are volunteer representatives of the Associated Recreation Council (ARC) operating in partnership with Seattle Parks and Recreation. Councils typically meet 1-2 hours once a month, 8 months out of the year, with additional time spent on special projects determined by the council.

General responsibilities of an Advisory Council are to:

- Partner closely with SPR Staff
- Gather input from communities to inform programming
- Advise on programs and activities to enhance quality
- Fundraise to support and expand programming
- Assist in planning and supporting special events
- Promote opportunities at the Community Center to increase participation
- Advocate to SPR on behalf of community

Let me know if you'd like to set up a time to talk. Or, if you're interested in beginning the process you can complete the online interest form [HERE](#). Thank you for all that you do for the health of our community.

Best regards,
