



Registration Opens
3/5 at Noon!



Spring 2019
Enrichment Catalog

TOPS K-8 AFTER SCHOOL ENRICHMENT CLASSES

Brought to you by:
**MONTLAKE
COMMUNITY CENTER**
1618 E. Calhoun St.
Seattle, WA 98122
Ph: 206-684-4736



Seattle
Parks & Recreation

healthy people healthy environment strong communities

This program is made possible through
Seattle Parks and Recreation and the
Associated Recreation Council.

Spring 2019 Class Session: 4/15-6/14

Program Contact Information

Montlake Community Center
1618 E Calhoun St., Seattle, WA 98112
Phone: 206-684-4736

• Program Administrator: Margo Robb
Phone: 206-484-3772, Email: Margo.Robb@seattle.gov

Program Schedule

TOPS K-8 Release: 3:25 p.m. (M, Tu, Th, F), 2:10 p.m. (Wed)

Check In: 3:25-3:45 p.m. (M, Tu, Th, F), 2:10-2:30 (Wed)

- Students report to the cafeteria for sign in and snack.

Session 1: 3:45 p.m.-*varied end times (M, Tu, TH, F), 2:30 p.m.-*varied end times (Wed)

- ALL PARENTS of students not enrolled in second session must come to the cafeteria and SIGN OUT their student/s at the end of Session 1.

Session 2: 4:45-5:30 p.m. (M, Tu, TH, F), 3:30 or 4 p.m.-*varied end times (Wed)

Session 3 (Wed only): Homework Club 4:30-5:30 p.m.

- All parents must SIGN OUT their student by 5:30 p.m.

*** See schedule pages for specific class end time.**

***There are no after school classes on holidays, no school days, or early dismissal days at the Elementary School. These "No Class" days are figured into the price of each class.**

How to Register

All students must turn in, or have on file, a completed E-13 Participant Information and Authorization form to register for class. Once completed, E-13 forms are good for one school year. Though classes are held at the school, all paper work must be turned in to Montlake Community Center, where you can receive more information about classes, registration, and scholarships.

FIRST CHOICE

Check out Seattle Parks and Recreation's new online registration software at bit.ly/spr_registration_account. Sign in or create an account if this is your first time registering for classes with the new software. Once you are logged in you can choose your programs and pay online.

SECOND CHOICE

Find your local recreation center at: seattle.gov/parks/centers.asp and stop by to register for programs and meet the staff. Take a peek at the recreation center and the program space. Staff welcomes face-to-face interaction! Please note hours of operation, as they vary across recreation centers.

THIRD CHOICE

Call your local recreation center during their hours of operation at the phone number listed at: seattle.gov/parks/centers.asp. All staff can assist you with registration during their operating hours listed on their home page linked from the above web address.

An additional \$5 insurance fee will be required when registering for all gymnastics, tumbling, or circus arts classes offered through Seattle Parks and Recreation. This non-refundable fee covers a child's participation in all gymnastics, tumbling, or circus arts classes for one year from the date of purchase. Please contact your local community center to purchase this insurance. **Note:** This insurance will only be utilized if expenses exceed your primary insurance coverage.

What You Need to Know

Registration and Payments:

Seattle Parks and Recreation launched new program Registration Software this winter.

If you do not already have an account, follow the steps below to set up an account:

Step 1: Go to the www.seattle.gov/parks and click on Sign Up for Classes and Programs

Step 2: Click on 'Create Account'.

Step 3: Complete your information!

If you have any questions about creating a new account, please reach out to your local Community Center directly. Once you have an account, you may call Montlake Community Center, stop by, or register and pay online. If you register online, please email the community center coordinator who your child's classroom teacher is and where your child will be going after class. Registration is open for all classes until the day prior to the start of class. Remember: All students need a Participant Information and Authorization E-13 form prior to participating in any after-school classes.

Scholarship:

To apply for a scholarship, complete and return a scholarship application to the community center. Applications can be found in the **TOPS K-8** main office, **Montlake CC**, or can be downloaded at bit.ly/sprscholarships. **Scholarship award and co-payment will be determined based on income qualification and fund availability.**

Refund Policy:

It is the policy of Seattle Parks and Recreation and the Associated Recreation Council that:

- Anyone who registers for a class that is cancelled for any reason will receive a full refund.
- **DROPPING A PROGRAM BEFORE THE SECOND SESSION:** A participant may be issued a refund if he/she withdraws from a program, and notifies the program coordinator, prior to the second class session. The facility will retain the pro-rated class fee plus a service charge of 10% of the fee.
- **DROPPING A PROGRAM AFTER THE SECOND SESSION:** If a participant withdraws from a program after the second session of a series, no refund will be given.
- **CANCELLATION OF ONE SESSION:** In the event of an unplanned cancellation of a single session, that class will be rescheduled, and if it cannot be rescheduled, the participant will receive a refund.
- For full details of the Department's Refund Policy, please see Policy Number 060-P 7.16 under PROGRAM which can be found here: <http://www.seattle.gov/Documents/Departments/ParksAndRecreation/PoliciesPlanning/RefundPolicy.pdf>

OH NO! My class got cancelled!

Most classes require a minimum of 6 participants in order to be financially sustainable. We do our best to avoid cancelling classes. However, classes that do not meet minimum enrollment requirement are cancelled prior to their start date. We do prorate class fees to reflect late registration for classes that meet minimum enrollment requirement prior to their start dates.

PLEASE REGISTER EARLY!

Snack and Clothing:

The After School Enrichment Program will provide a snack for each student. Please send your children with clothing appropriate for their classes.

Behavior:

We have the expectation of respect for teachers/instructors and good behavior during classes. Students are expected to maintain the same behavioral standards that they would during the formal school day. If an instructor determines this is not the case the following steps will be taken:

- At the first incident, the Program Administrator will contact parents/guardians regarding student behavior.
- The student will be given one trial class to improve.
- If the disruptive behavior continues, the student will be removed from class.

The program is unable to issue a refund if the student is removed from a class due to a behavioral issue. Please discuss enrollment with your child to be sure they want to attend an after school class.

Picking up Your Child:

Your child must be picked up on time. Our program does not provide childcare after class is over and the playground is not supervised at that time. If your child is picked up late, you will be charged \$1/minute for every minute past your pick up time that you are late. Please call the **Program Administrator** if you are going to be late. Your student can only be picked up by persons listed on the E-13 form.

Absences/Changes:

Please contact the **Program Administrator** as soon as possible with any of the following:

1. Your student will not be attending class (but was at school).
2. Your student was absent from school and will not be attending the After School Program.

Questions/Concerns:

Once a class has begun, if you have any issues or concerns regarding a class, please contact the **Program Administrator**, or email the **Community Center Coordinator**. The **Program Administrator** will be on-site and available during program hours all quarter.

Inclement Weather and City Wide Emergencies:

Please call our CHILD CARE/ENRICHMENT HOTLINE: 206-684-4203, This is a 24-hour line giving information about program closures due to extreme weather or emergencies. It is updated each day by 6 a.m. and as needed.

Spring 2019 Class Session: 4/15-6/14

The TOPS K-8 After-school Enrichment program is run by Montlake Community Center in partnership with the Associated Recreation Council. Please contact your Program Administrator if you have any program questions. Thank you!

Montlake Community Center

206-684-4736
1618 E. Calhoun St.
Seattle, WA 98112

Program Administrator

Margo Robb
206-484-3772

MONDAYS 8 weeks (No class 5/27)	Time	Grades	Price	Barcode
Session 1				
Discover Art	3:45-5 p.m.	K-5	\$174	19693
Pinnacle Outdoors	3:45-5 p.m.	K-2	\$160	19695
World Music Drumming	3:45-4:45 p.m.	K-5	\$120	19711
Chess Club	3:45-4:45 p.m.	K-6	\$134	19688
DASSdance	3:45-4:45 p.m.	K-3	\$160	20555
Circus Arts —ends early on 5/20	3:45-4:45 p.m.	2-6	\$90	19718
Chorus	3:45-4:45 p.m.	K-8	\$120	19689
Comic Book Writing	3:45-4:45 p.m.	2-4	\$128	19719
Make with Code	3:45-4:45 p.m.	2-6	\$200	19690
Magic the Gathering	3:45-5 p.m.	4-8	\$160	19720
Session 2				
Recess/Homework Club	4:45-5:30 p.m.	K-8	\$80	19717
TUESDAYS 9 weeks	Time	Grades	Price	Barcode
Session 1				
Yoga	3:45-5 p.m.	K-2	\$135	19712
Origami	3:45-4:45 p.m.	K-5	\$144	19722
Minecrafting	3:45-4:45 p.m.	2-6	\$135	19691
Study Hall	3:45-4:45 p.m.	2-8	\$99	20556
Beginning Guitar	3:45-4:45 p.m.	3-6	\$135	19700
Tabletop Games	3:45-4:45 p.m.	2-8	\$144	19710
Pottery	3:45-4:45 p.m.	5-8	\$180	19706
Session 2				
Recess/Homework Club	4:45-5:30 p.m.	K-8	\$90	19707
Cardio Time — for adults, too!	5-6 pm	Ages 5-99	\$108	19721

Spring 2019 Class Session: 4/15-6/14

WEDNESDAYS 9 weeks	Time	Grades	Price	Barcode
Session 1				
Pinnacle Outdoors	2:30-4 p.m.	3-6	\$180	19705
Garden Science	2:30-3:30 p.m.	K-3	\$180	19723
Jewelry Making	2:30-3:30 p.m.	K-5	\$162	19694
Reading Club	2:30-3:30 p.m.	K-5	\$117	20557
Gym Games	2:30-3:30 p.m.	K-5	\$135	19703
Carpentry	2:30-4 p.m.	K-5	\$270	19687
Sewing	2:30-4 p.m.	1-8	\$270	19697
Cooking with Ms. Stacy	2:30-3:45 p.m.	K-3	\$255	19701
Robot U's RC Power Functions	2:30-3:30 p.m.	3-6	\$180	19695
D&D (5th Edition)	2:30-4 p.m.	5-8	\$163	19716
Ultimate Frisbee	2:30-4 p.m.	5-8	\$162	19724
Session 2				
Eco-Art and Crafts	3:30-4:40 p.m.	K-5	\$135	20587
Recess/Homework Club	3:30-5:30 p.m.	K-8	\$162	19708
Carpentry (2nd session)	4-5:30 p.m.	K-5	\$270	19698

THURSDAYS 9 weeks	Time	Grades	Price	Barcode
Session 1				
Story Drama with Stone Soup	3:45-4:45 p.m.	K-2	\$165	19709
American Sign Language	3:45-4:45 p.m.	K-5	\$150	19699
Lego Engineering: Ticket to Ride	3:45-4:45 p.m.	K-5	\$255	19704
Study Hall	3:45-4:45 p.m.	2-8	\$99	20558
Intermediate World Music Drumming	3:45-4:45 p.m.	2-8	\$135	20559
Cooking with Ms. Stacy	3:45-5 p.m.	3-6	\$255	19713
Session 2				
Recess/Homework Club	4:45-5:30 p.m.	K-8	\$90	19714
FRIDAYS 9 weeks	Time	Grades	Price	Barcode
Session 1				
Basketball (Gym Games)	3:45-4:45 p.m.	K-3	\$150	19715
Eco Arts and Crafts	3:45-4:45 p.m.	K-5	\$162	19702

Course pricing is based on contractual agreements, number of class days and supply costs.

Spring 2019 Class Descriptions A-Z

American Sign Language

Our goal is not to just teach kids vocabulary, but cultural sensitivity and the importance of making communication accessible to people of all abilities. We cover basic grammar, various storytelling styles, ASL games, cultural history and etiquette.

Beginning Guitar

Join us for a beginner's guitar class with Ms. Natalie where we'll learn basic chords in "home position." Students will learn to play multiple songs in full by end of the session. Players from previous sessions are welcome. Guitar provided, but students can bring their own.

Cardio Time! NEW — for adults and children

NEW! This 5 p.m. cardio class is for your child, you, and the grandparents too. Participants get the chance to burn off some energy before heading home. Taught by Daisy Lukas, this class will get your heart pumping and your body moving!

Carpentry

Kids Carpentry is a hands-on toy building class designed to teach practical woodworking skills with an emphasis on the safe use of tools. Kids will develop a repertoire of practical skills that last a lifetime and construct fun projects that they will take home!

Chess Club

This class will improve your child's problem-solving skills, train their memory and teach them to think and plan ahead. They will learn chess tactics and solve puzzles while playing competitive and just-for-fun games! Workbooks and other teaching materials provided.

Chorus

This is an opportunity for students to sing with the classically trained singer and TOPS music teacher, Natalie Ingrisano. Younger students can join but need to call Montlake at 206-684-4736.

Circus Arts

Circus Arts is a great way for your child to have some fun while burning off some energy after school. Activities can include walking on slack wire, riding a unicycle, jumping rope, juggling, hula-hooping and more. *Insurance required for this class, please see "Insurance" on the registration page.

Comic Book Writing

Step into the world of fantasy and superheroes! In this class students explore the craft of comic book writing, imaginative drawing, story-telling, and creative art. No experience necessary. At the end of the quarter, each student will have their very own #1 comic issue. Taught by cartoonist Mox Stoermer.

Cooking at TOPS

(Wed for grades K-3 and Thu for grades 3-6)

Students will cover the fundamental skills of baking and learn how to prepare fun and delicious snacks.. Class will use animal proteins, dairy and soy products. No tree nuts. Special accommodation upon request. Taught by Ms. Stacy from Cookie the Foodie.

DASSdance

Does your child like to show their moves on the dance floor? Here's their chance! This class will introduce jazz, ballet and Hip Hop styles in a fun inclusive way. Get ready for an upbeat class that encourages self-expression through movement, music, and rhythm.

Discover Art

Art is about discovery! Students use a variety of artistic mediums to learn to express themselves creatively and confidently in this supportive, non-competitive class. The structured format ensures skill development as they journey down the road of self-discovery through creative expression.

Dungeons and Dragons (5th edition)

Students play Dungeons and Dragons as they set off on an adventure armed with nothing but a pencil, a notebook and a set of shiny dice!

Eco Arts and Crafts

Recycling has never been so fun! Turn clean recyclables into beautiful works of art! Students learn just how satisfying it can feel to repurpose unwanted materials into useful items for the home in this DIY, environmentally friendly, crafting class.

Garden Science

Does your child like to dig in the dirt? In the Garden Club, kids will learn to plant and seed a variety of local herbs and vegetables suited for Seattle's unique gardening climate. This hands on approach to will bring out your child's inner gardener.

Spring 2019 Class Descriptions A-Z

Gym Games

Sprout ball, battleship, and color squad are a few of the games we will be using to teach the importance of physical activity and teamwork. This class will also provide your child with the opportunity to organize and lead a gym game of their own!

Intermediate World Music Drumming

For students who have already taken the beginning class and have learned various African and Latin drumming rhythms. Students will continue to build on rhythms and techniques of African and Latin drumming while exploring the culture and customs from which the rhythms originated. Taught by Larry Jones.

Jewelry Making

Born to bling! This fun DIY class will teach students the basics of making simple earrings, stringing beads for bracelets and necklaces, making pendants, and crimping beads to finish off their custom designs.

Legos Engineering: Ticket to Ride

Delve into the history and mechanics of favorite amusement park rides in this imaginative unit! Students will construct a Carousel Swing, Tilt a Whirl, giving students an understanding of the physical forces they experience every day..

Magic: The Gathering

Magic: The Gathering will help improve your child's math and logic skills through the strategic playing of cards with different abilities. New and experienced players welcome. Bring your own deck or we can provide you with one to use.

Make with Code

Students program a Micro:bit computer chip using drag and drop coding to create a thermometer, accelerometer, pedometer, compass, light sensor and remote control all in one chip! This innovative class teaches the awesome combination of hands on physical computing and software coding. Taught by Computing Kids.

Minecrafting EDU

Use of an educational version of Minecraft will allow your child to create a networked world. Each week there is a new demonstration such as redstone, programmable turtles, or an interesting build. Exploration is encouraged and fostered depending on experience and interest.

Origami

Explore the ancient art of Origami! Your child will learn a variety of techniques as they transform flat sheets of paper into a finished sculpture through folding. Origami is fun and great for developing small motor skills and learning how to follow instructions.

Pinnacle Outdoors

Does your child have a passion for the outdoors? With a focus on hands-on learning, participants will conduct interactive experiments, make crafts, and go on field trips. Weather permitting, class will be outdoors.

Pottery

This class gives students an opportunity to build clay crafting skills. Students will work with their hands, tools and the pottery wheel. Taught by Suzanne Wakefield, TOPS Art teacher.

Reading Club

Jump into the world of literature with this brand-new club! Younger readers will have a chance to develop their reading skills with age appropriate books and instructor assistance. Older students can complete their reading time before they get home.

Recess/Homework Club

From 4:45-5:30 p.m., M/T/Th and 3:30-5:30 p.m. on Wed, students will tackle their homework. If beautiful outside, kids may go out to the playground with the instructor.

Robot U's RC Power Functions

Students learn advanced engineering concepts (torque, gearing, levers, etc.) building remote controlled vehicles and contraptions using various LEGO® motors and Technic® parts. This is NOT a free play activity, but a class with actual lessons (regardless of how fun and crazy it is).

Spring 2019 Class Descriptions A-Z

Story Drama

Students find new ways of enjoying and sharing their favorite stories. Students will learn the basics of acting by lifting their favorite stories off the page using their bodies and imaginations. Students who take this class build confidence and find a new motivation for reading while playing and having fun.

Study Hall

This class is a space for students to work independently on their homework and good opportunity to work on school work before going home for the day. Sign up for Tuesdays and Thursdays separately.

Tabletop Games

Tabletop fans unite! Join us in learning and playing a different game each week. From building the best settlement in Catan to escaping a Forbidden Desert together, students will learn strategy and good sportsmanship. Students need only to bring their game faces! Taught by Tiana Balasco.

Ultimate Frisbee

Ultimate Frisbee mixes elements from a variety of sports, and the simplicity of the rules makes it easy and fun for newcomers to pick-up. Your child will build and develop skills on the field, while learning in a fun teambuilding environment. Taught by TOPS Ultimate coach Alex Hinojosa.

World Music Drumming

Your child will learn the rhythms and techniques of African and Latin drumming while exploring the culture and customs from which the rhythms originated. Taught by Larry Jones.

Yoga

Your child will enjoy calming breathing and easy yoga poses designed to increase well-being, focus, and self-confidence. Taught by Daisy Lukas.

**Register early so your
child's favorite classes run!**

Classes can be canceled if class

*TOPS After School Enrichment is
run by Montlake Community
Center and its Advisory Council in
partnership with the Associated
Recreation Council*

Seattle Parks and Recreation offers
fun recreational activities
for people of all ages!

To see what's happening near you,
visit your local community center,
or find us online at,
Seattle.gov/parks

Help Wanted!

*Are you interested in assisting with
an Enrichment class or teaching
one of your own?*

Contact Margo Robb, Program
Administrator, for more
information!

Margo.Robb@seattle.gov or
206-684-4736.



Seattle
Parks & Recreation

TOPS K-8

After School Enrichment

Cover Sheet

Spring Class Session: 4/15-6/14

Montlake Community Center: 1618 E Calhoun St. Seattle, WA 98112

Phone: 206-684-4736

Program Administrator: Margo Robb, Margo.Robb@seattle.gov

Student Names: _____ Parent/Guardian: _____

Grade and Teacher: _____ Age/DOB: _____

Phone Number/s: _____ Email: _____

To sign up online at the Seattle Parks and Recreation website (SPARC), go to <https://class.seattle.gov/parks>

Make checks payable to City of Seattle

**This form must be turned in to the community center;
turning it in to the school does not register your child for any class(es).**

Class Name	Barcode #	Day	Fee
Total Due:			

After class my child will:

_____ Get picked up by approved parent/guardian

_____ Goes to Kids Co.

_____ Takes Activity Bus

_____ My child is 5th-8th grade and can sign themselves out.

Parent signature to allow 5th-8th grade students to sign themselves out.

All students must also turn in a completed E-13 Participant Information and

ACTIVITY BUS

MONDAYS THROUGH THURSDAYS

TOPS has a (free) activity bus that leaves TOPS at 4:45 pm Mondays through Thursdays, starting in mid-October, for families living east or south of TOPS. First preference goes to middle school students, but if there is extra room, younger students are able to utilize the bus as well. Please submit the below form, complete with signature, to the TOPS office as soon as possible. It can take 1-2 weeks for transportation to process requests. Please make sure you have confirmation that your child/ren can ride the bus. Margo Robb, the TOPS Enrichment Program Coordinator, will be in touch with you about eligibility and details. For questions, email her at Margo.Robb@seattle.gov.

Please note that the bus covers a lot of territory and can take a long time. It can be challenging for younger riders.

This is the protocol that buses drivers follow for younger riders:

- Elementary age students are welcomed to ride. The same rules apply to ASAs (After School Activity Buses) as with to and from Transportation.
- K-12 general education students are allowed to get off the without someone there to meet them.
- Stop assignments would follow service standards – K-5 grade students with stops not causing them to cross major or minor arterial streets. And 6-8 grade students able to cross at controlled intersections.
- If a student, of any age, is uncomfortable getting off the bus, the drivers are to keep them on the bus and contact their dispatcher. Our office would then be contacted and we would do our best to make contact with a parent or guardian to have them come meet their student.
- Boundaries for bussing are greater than what is used for "to and from" transportation, but anything outside the transportation zone will be decided on by the Transportation Office on a case-by-case basis.

TOPS 2018-19 ACTIVITY BUS PERMISSION FORM

PLEASE RETURN THIS FORM WITH SIGNATURE TO THE OFFICE. There is no guarantee that your child will be able to ride the activity bus. Please confirm with the Afterschool Program Coordinator, Margo Robb, at Margo.Robb@seattle.gov.

Student name: (print) _____

Homeroom teacher: _____ Student ID: _____ Grade: _____

My students will ride on (please circle): MONDAYS TUESDAYS WEDNESDAYS THURSDAYS

Address for Activity Bus drop-off: _____ Zip _____

_____(student's name) has my permission to ride the TOPS Activity Bus.

Parent/Guardian Signature _____

Date _____

Work phone: _____ Home phone: _____ Cell phone: _____

Email address _____

**ASA (Afterschool Activity) Buses are funded through OST (Outside of School Time) by the Families and Education Levy; Seattle Parks and Recreation.*

2019 PARTICIPANT INFORMATION AND AUTHORIZATION FORM

Facility/Program: _____

SAC Start Date: _____

This information is considered confidential and is used only to help staff meet the needs of your child. **Please fill out all sections completely (mark N/A if a section does not apply) and sign and initial where indicated.** Additional information may be required, including but not limited to immunization records, medical treatment, medication administration instructions and authorization, and special field trip permission. If you have updated information on this form, please contact staff immediately to update.

PARTICIPANT AND PARENT INFORMATION

Child's Name (First and Last)		Age	<input type="checkbox"/> Boy <input type="checkbox"/> Girl <input type="checkbox"/> _____	
Birthdate		School		Grade
Address		City		Zip Code
Parent/Guardian Name (First and Last)			Signature	
Cell Phone	Other Phone		Email	
Address (if different than above)		City		Zip Code
Relationship to Child	<input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Foster Parent		Language(s) Spoken at Home	

GENERAL AUTHORIZATIONS AND INFORMATION

1. My child has previously attended a Seattle Parks and Recreation School Age Care Program. ☐ No ☐ Yes – Location: _____
2. My child has permission to attend field trips as posted in activity schedule, by means of walking, public bus, department van, yellow bus.
(YES) Initial Here _____ (NO) Initial Here _____
3. My child has permission to participate in swimming and other water activities at Seattle Parks and Recreation facilities, including swimming pools, lifeguarded beaches, boating facilities, and wading pools. Swimming Ability: ☐ Non Swimmer ☐ Beginner ☐ Intermediate ☐ Advanced (YES) Initial Here _____ (NO) Initial Here _____
4. I will provide sunscreen and my child may apply it _____ times during the day. (YES) Initial Here _____ (NO) Initial Here _____
5. Photographs (stills and video) of your child may be used for the City of Seattle, its Department of Parks and Recreation, or Associated Recreation Council or Advisory Council, publications.
If you **DO NOT** agree Initial Here _____ (Do NOT use photographs of my child)
6. **LEGAL DOCUMENTATION:** Information for your child about parenting plan or current restraining order issued by a legal authority in the State of Washington:

PARENTING PLAN <input type="checkbox"/> YES <input type="checkbox"/> NO Expiration Date: _____ If yes, provide copy for child's program file.	RESTRAINING ORDER <input type="checkbox"/> YES <input type="checkbox"/> NO Expiration Date: _____ If yes, provide copy for child's program file.
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EMERGENCY CONTACTS (Also authorized for participant pick-up) *Please list secondary contacts if we cannot reach you.*

1) Contact Name (First and Last)			Relationship
Cell Phone	Other Phone	Email	
Address		City	Zip Code
2) Contact Name (First and Last)			Relationship
Cell Phone	Other Phone	Email	
Address		City	Zip Code

PICK-UP AUTHORIZATION AND INFORMATION (MINIMUM AGE 14)

List all individuals authorized to pick up your child. If an individual is not listed, your child will not be released. No voice authorization for pick-up accepted.

1) Name	Relationship	Cell Phone	Other Phone
Address			
2) Name	Relationship	Cell Phone	Other Phone
Address			
3) Name	Relationship	Cell Phone	Other Phone
Address			

CHILD SIGN-IN AND SIGN-OUT PROCEDURES (WAC 170-297-2125)

The parent or authorized person to take the child to and from the program site shall sign-in the child on arrival and sign-out the child at departure using a full, legal signature. When the child leaves the program site to attend school or other off-site activities as authorized by the parent, staff shall sign-out the child and sign-in the child upon return to the program.

MEDICAL HISTORY AND AUTHORIZATION INFORMATION

My child experiences the following: Please **CHECK** all that apply or 'None'. Additional forms are required prior to your child attending if medical conditions are checked. Providing this additional information will help us to ensure your child has a positive experience. Efforts will be made to provide reasonable accommodation in accordance with the Americans with Disabilities Act.

- | | | | | |
|--|--|--|--|--|
| <input type="checkbox"/> NONE | <input type="checkbox"/> ADD | <input type="checkbox"/> ADHD | <input type="checkbox"/> Allergies | <input type="checkbox"/> Asthma |
| <input type="checkbox"/> Autism Spectrum Disorder | <input type="checkbox"/> PTSD | <input type="checkbox"/> Behavior Disorder | <input type="checkbox"/> Diabetes | <input type="checkbox"/> History of Seizures |
| <input type="checkbox"/> Hearing Impairment/Deaf | <input type="checkbox"/> Visual Impairment | <input type="checkbox"/> Learning Disability | <input type="checkbox"/> Physical Disability | <input type="checkbox"/> Dev. Disability |
| <input type="checkbox"/> Sensory Processing Disorder/Integration Dysfunction | <input type="checkbox"/> Mental Disability | <input type="checkbox"/> Type: _____ | | |

Currently taking

Medication at:

- ☐ Program
☐ School
☐ Home

My child has the following behavioral issues which staff should be aware: ☐ None

I handle these behaviors in the following way:

Unless you have religious objections, we cannot allow your child to participate without the following authorizations. If you have religious objections, please submit a written statement of those objections. A MEDICAL TREATMENT AUTHORIZATION Form signed by a physician is required for any medication taken or administered while in a Seattle Parks and Recreation, Associated Recreation Council or Advisory Council program. Forms are available at each facility.

Child's Name (First and Last)		Age	Birth Date
Medical Provider (First and Last)		Dental Provider (First and Last)	
Address, City, Zip Code		Address, City, Zip Code	
Phone		Phone	
Date of Last Physical Exam: Month _____ Year _____		Date of Last Dental Exam: Month _____ Year _____	
If you do not have a medical provider, in case of injury or incident, what is your plan:		If you do not have a dental provider, in case of injury or incident, what is your plan:	
Preferred Hospital for Treatment:			

I authorize the administration of all medical, dental, and surgical examinations, operations, treatment, and all related care, including emergency or ambulance transportation and the administration of drugs, tests, anesthesia and blood transfusions to the above-named minor when a physician or dentist at the treating medical facility deems those procedures necessary for emergency treatment. I consent to the release of medical report(s) to any doctor or agency and consent to the admission of the above-named minor person to the hospital. I understand that the City of Seattle, its Department of Parks and Recreation, Associated Recreation Council, Advisory Councils, the Community Center, and their officers, employees, and volunteers assume no financial obligation or liability in case of my child's accident or illness. **I also assume full financial responsibility for emergency treatment for my child.**

Initial Here _____

PARENTAL CONSENT, RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT

IN CONSIDERATION of my minor child ("the Minor") being permitted to participate in any way in the EVENT(S), I agree:

I know the nature of the EVENT(S) and the Minor's experience and capabilities, and believe the Minor to be qualified to participate in the Event(s). The Minor and I will inspect the premises, facilities, and equipment to be used or with which the Minor may come in contact to ensure it is safe to our satisfaction. I have spoken with the Minor about the dangers of the activities and the fact that the Minor could—for a variety of known, unknown, foreseeable and unforeseeable reasons, **including negligence** of the City of Seattle, its employees and volunteers, officers and agents—be seriously injured. In extreme cases, such injuries could include permanent disability, paralysis or even death ("risks"). Even understanding these risks I consent to the Minor's participation in the Event(s) and assert that the Minor is willing to participate in the event.

I accept and assume all risks, and assume all responsibility for the losses, costs and/or damages following an injury related to the Event(s), including disability, paralysis or death, even if caused in whole or in part by the negligence of the following releasees: the City of Seattle, its employees and volunteers, officers and agents. **My acceptance of these risks includes releasing and agreeing not to sue the releasees. I also agree to indemnify and save and hold harmless the releasees and each of them from any and all litigation expenses, attorney fees, loss, liability, damage, or cost they may incur due to a claim made against any of the releasees identified above based on an injury to the Minor, whether the claim is based on the negligence of the releasees or otherwise and whether the claim is made by me, is made on behalf of the minor, or is otherwise made.**

Signature of Parent or Guardian

Printed Name of Parent or Guardian

Date