

ARC BOARD MEETING MINUTES

September 9, 2014

The ARC Board meeting was called to order by President, Charlie Zaragoza at 6:45 pm. Board members present were Doug Dunham, Julie Morse, Charlie Zaragoza, Edith Elion, Jonathan Hartung, Tamara Driscoll, Antoinette Angulo, Terry Holme, Vic Robertson and Tran Hoang. Dave Towne and Darrell Drew were excused. William Lowe was not present.

ARC staff present was Bill Keller and Christina Arcidy. Seattle Parks was not represented at the September BOD meeting.

It was determined that a quorum of Board members was present. The approval of the agenda and August minutes was offered by Antoinette Angulo and seconded by Edith Elion. Terry Holme abstained (not present at August meeting).

Public Comment: There was no public comment at the September meeting.

ARC Legacy Plan: Charlie and Bill gave the BOD the following recommendations that were made and are submitted for approval to the ARC Board. The approved recommendations will be incorporate into the 2015 Budget Planning process and be announced at the President's Meeting on September 24th at Jefferson Community Center.

ALP recommendations:

1. Percentages of an amount of available retained earnings would be applied to several categories
2. The ALP funding will be available for use 1/1/2015. This is a two (2) year funding package, reviewed yearly.
3. The categories agreed upon by the ALP Committee members present at the August 20th meeting and supported by the Department and the ARC Board at the August 6th meeting are:
 - a) 15% of the available balance will go to Staffing.
 - ED recommendations: Small craft \$24k, ELC's \$20K, RecTech \$87,360 for a total of \$131,360
 - b) 15% of the balance will go to the Fixed Amount Request.
 - ED recommendation: Specialized pops/LLR \$70K and Teen \$30K for a total of \$100,000
 - c) 70% will be used for:
 - i. Aquatics Scholarship-Learn to Swim.
ED recommendation: Learn to Swim \$100K
 - ii. Recreation Scholarships:
ED recommendations: Rec Scholarships \$200K
 - iii. The committee recommended that any advisory council whose fund balance was below \$10K receive an amount from retained earning that would bring them to a fund balance of \$10K to start the year. (Currently we have two councils below the \$10K threshold, Miller and Rainier Beach. It would require \$11,159 to bring them both to the standard as of this reporting)

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- iv. Any Remainder after the above three are considered will be used for an “Opportunity Fund.” This fund would be a grant fund. Process and guidelines to be determined.

After a short discussion Terry Holme made a motion to adopt the ED and ALP recommendations with the addition correction of item 3A (staffing), add a note on the Opportunity Fund to state “Future” and to monitor Aquatics and Recreation Scholarships to determine if we need to move money between the two categories. Doug seconded. Motion passed unanimously by the Board.

Bill passed out the completed 2013, IRS, 990, ‘Return of Organization Exempt from Income Tax’ Form completed by Peterson, Sullivan LLP, CPA’s for the BOD review. Doug Dunham made a motion to accept the 2013, 990 as presented, Edith Elion seconded. Motion was approved unanimously by the Board.

Committee Reports: There were no committee reports at this meeting.

Executive Director’s Report: Due to completing the second of three meetings to discuss “*Race the Power of an Illusion*” as part of our RSJI efforts; Episode 2: “*The Story We Tell*”, Bill did not deliver an ED Report. Please see the attached ED Meeting Notes.

Next Meeting: The Presidents Meeting will be held on September 24th at Jefferson Community Center. RSJI-Episode 3 “*The House We Live In*” will be held on Monday, October 6th, 6:30-8:00 pm at 8061 Densmore Ave. The Board Retreat will be held on October 11, 2014 beginning at 8:00 am and concluding at 12 pm.

There being no further business Edith Elion made a motion to adjourn and Doug Dunham seconded. The September meeting was adjourned at 7:25 pm.

Respectfully submitted,

Julie Morse
ARC Board Secretary

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Attachment: ARC BOARD MEETING NOTES
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Financials

Unaudited Net Revenue YTD remains healthy. Revenue for Budgeted Units is up 4.6% YTD. The school year has started and we are monitoring registrations carefully to judge the impacts of the transportation changes in the School District. The Yesler School Age Program may not be running this year due to the demolition of housing at Yesler Terrace and the subsequent reduction in population in the neighborhood. We will be assessing impacts at all of the sites and may have to close other sites if registrations do not reach sustainable levels.

Please review your completed financials when they arrive

Employment

Currently we have 42 openings posted on the employment section of ARC's website. Preschool staff, School Age Care counselors and substitutes plus Instructors for fall programming positions are the majority of openings.

RSJI Training

We will be completing RPOI-Episode 2 "*The Story We Tell*" tonight. We will follow up with a one more training on the following date:

RPOI-Episode 3 "*The House We Live In*": Mon, Oct. 6th 6:30p-8:00p: 8061 Densmore

Presidents' Meeting

Please save the date for the ARC President's Meeting on September 24th. We will be rolling out the results of the ARC Legacy Plan process; impacts of the minimum wage transition, the 2015 Budget Planning process and a recap of Prop 1.

Fundraising Update

The Associated Recreation Council has recently been awarded GuideStar Exchange Gold Participant level status, a leading symbol of transparency and accountability provided by GuideStar USA, Inc., the premier source of nonprofit information. This level demonstrates our deep commitment to nonprofit transparency and accountability.

Of the 38,939 nonprofits who have achieved gold, silver or bronze status on the GuideStar Exchange, only 4,138 (10.6%) have been awarded gold level status.