

**ARC: Board Meeting Minutes****2/1/2017, 6:30p-8:30p, 100 Dexter, Parks Board Room****ATTENDANCE: Board:** Vic Roberson (VP), Dennis Cook, Trang Hoang, Dave Towne, Frana Milan and Terry Holme. **Staff:** Bill Keller, Christina Arcidy, Farhana Satti, Sebastian Wilson, Naho Shioya. **Parks & Recreation:** Katie Gray. **Visitors:** None.**EXCUSED ABSENCE:** Chris Copacino, Bernardo Ruiz and Jonathan Hartung.**Minutes:**

TIME	TOPIC	MINUTES
6:37	<b>Welcome &amp; Introductions (Vic)</b> <b>Consent Agenda</b> <ul style="list-style-type: none"> <li>• Determination of Quorum (6 of 9 members)</li> <li>• Approval of Agenda</li> <li>• Approval of Minutes</li> </ul> <b>Review goals for today:</b> <ul style="list-style-type: none"> <li>• Review, revise, and approve updated Mission, Vision, and Values.</li> </ul>	<ul style="list-style-type: none"> <li>• Vic called the meeting to order</li> <li>• Quorum was determined</li> <li>• Addition to agenda- Parks Oversight Committee report (Trang)</li> <li>• Trang moved to approve Agenda, Dennis second. Agenda approved.</li> <li>• Mission, Vision and Values- need all Board members to approve.</li> </ul>
6:39	<b>Public Comment (Jonathan)</b>	<ul style="list-style-type: none"> <li>• No public comment.</li> </ul>
6:42	<b>Introduce HR Director (Bill &amp; Farhana)</b>	<ul style="list-style-type: none"> <li>• Bill Keller introduced Farhana Satti, ARC's new HR Director</li> <li>• Farhana Satti – 22 yrs in HR: Started in High Tech (Microsoft)&gt;Public Sector (Federal, State, County and City) &gt; ARC.</li> <li>• Q. from Vic – Thoughts on ARC? &gt; A. Still learning the layers of the org. - relationship with parks and MSA etc.</li> </ul>
6:44	<b>Update Mission, Vision, Values (ARC Equity Team co-leads, Sebastian Wilson &amp; Naho Shioya)</b>	<ul style="list-style-type: none"> <li>• Naho – Gave history of opportunities to update the MVV review process: at the Board Retreat, ARC Equity Team, Summer Day Camp Staff Orientation etc.</li> <li>• Sebastian – use at the New Hire Orientation and Summer Day Camp Training with 150 staff member input. Also review by the Equity Team through Equity Lens – Team members are represented from across the organization (Geo, Program, title etc.)</li> <li>• Encourage to use the Racial Equity Tool kit (RET) to review policies and documents</li> <li>• Bill Keller – This is an opportunity for the Board: MVV is our face, and is on the website. In our current climate, we need to be clear about who we are – to staff, partners, participants and new comers.</li> <li>• Dave Towne – Q. How does our MVV align with Parks?</li> <li>• Katie Gray – Relationship: ARC focuses on people, Parks – Parks/Places/Recreation</li> </ul>

		<ul style="list-style-type: none"> <li>• Frana Milan – Q. What do we need to accomplish today? Timeline?</li> <li>• Bill Keller – A. Would like to present revised MVV at AGM (Annual General Meeting) with 150 guests from parks and Advisory Councils to re-inforce the statement.</li> <li>• Frana – Vision is “what will the world look like” &gt; more of a description</li> <li>• Naho – keeping in mind to apply Racial Equity Toolkit (RET) to look at the statements through Equity Lens.</li> <li>• Frana – Who’d the target? Communities? Residents? What is the language – who are we aiming this at?</li> <li>• Farhana – Why we exist - Mission vs. Vision – we can swap?</li> <li>• Group Discussion on the word “provide”.</li> <li>• Trang – Mission: Who we are, Vision: How do we create</li> <li>• Frana – Mission &gt; How we are going to accomplish vision; leading with services offered does not work as well; we are inspiring people - what is the difference we make in people’s lives?</li> <li>• Terry – Strengthen what you are promising</li> <li>• Dennis – Remember who reads this – Regular people need to understand <i>Document Editing</i></li> <li>• Dave made a motion to accept, Dennis seconded (Trang abstained) – Revised MVV approved <i>Note: to add the word “Equity” on the last RSJ commitment statement</i></li> </ul>
8:15	<b>Parks Oversight Committee Report</b> (Trang)	<ul style="list-style-type: none"> <li>• Ben Noble – Financing/Spending plan</li> <li>• Bill Keller – Parks District is funded by the property tax, and collected in arrears</li> <li>• Dave – Did Parks approve the proposal?</li> <li>• Trang – meeting in May to approve; last year, the committee approved parts of the proposal.</li> <li>• Dave – “Programs for People” fund had the direct impact on ARC</li> <li>• Bill Keller – It was partially funded</li> <li>• Katie Gray – the fund is being used for special projects</li> <li>• Dave requested more detailed report at the next meeting</li> </ul>
8:20	<b>Executive Director’s Report</b> (Bill)	<ul style="list-style-type: none"> <li>• Differed revenue: 9.7% increase (23% SAC, 13.3% preschool)</li> <li>• Fitness – stopped charging in advance; stopped selling the advance passes; 15% down</li> <li>• Regatta – 10% down; Youth Sports 32% down</li> <li>• After differed revue, \$15.7Mil (\$14.3mil)</li> <li>• \$596K in Par fee – 12% up from last year</li> <li>• \$122K – building monitors – 15% up over last year</li> <li>• Scholarship \$267K</li> <li>• Print shop Revenue is up</li> <li>• Individual Advisory Council – 23 of 36 operated at net loss; after the budget consolidation announcement, Advisory Councils spent excess the \$ they had.</li> <li>• Job Openings – we had 85 in October, and currently we are down to 33 openings</li> </ul>

		<ul style="list-style-type: none"><li>• Trang – Print shop; Where is it in the Parks facilities?</li><li>• Bill – We leased the equipment, and took over the print shop during the budget cut in 2005</li></ul>
8:30	<b>Adjourn</b> (Vic)	Vic called for a motion to adjourn, Dennis moved and Trang second. Motion was approved. Meeting adjourned at 8:30.



## UPDATED

### VISION

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**Current:**

To provide equitable, dynamic and responsive recreation and lifelong learning programs for every Seattle resident.

**Recommended:**

To provide communities access to equitable, dynamic, culturally relevant, and responsive recreation and lifelong learning programs.

### MISSION

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**Current:**

Seattle Parks & Recreation, the Associated Recreation Council and its member Advisory Councils build community through citizen engagement and participation in recreation and lifelong learning programs.

**Recommended:**

ARC is committed to building a healthy connected community through resident engagement and participation in culturally responsive, community focused, and inclusive recreation and lifelong learning programs.

### VALUES

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- **“Citizen Engagement and Participation”**

**Current:**

**Citizen Engagement and Participation:**

Involved citizens make our community and neighborhoods better places to live, raise our families and recreate.

**Recommended:**

**Community Engagement and Participation:**

Engaged communities make our neighborhoods healthier places to live, work, and play.

- **“Equitable Access”**

**Current:**

**Equitable Access:**



No matter where they live, who they are or what language they speak Seattle residents deserve to know about and to have a broad range of quality recreation and lifelong learning opportunities.

**Recommended:**

**Equitable Access:**

To provide equitable dynamic, culturally relevant, responsive recreation and lifelong learning opportunities for regardless of where they live, who they are, or what language they speak.

- **“People”**

**Current:**

**People:**

Residents' interaction with dedicated, diverse and caring staff and volunteers are keys to Seattle's quality of life.

**Recommended:**

**Mutual Respect:**

Community's interaction with dedicated, diverse caring staff and volunteers are keys to Seattle's quality of life. ARC believes in building these relationships on the basis of mutual respect.

FYI: SPR's "People" statement from the CC Strategic Plan:

Build and maintain our great team. While our facilities are important, our people are critical. Key to our success will be our ability to attract, develop, and retain the best staff.

- **“Community”**

**Current:**

**Community:**

People thrive as individuals when they have a sense of belonging to their community and have opportunities to come together to recreate, socialize and learn.

**Recommended:**

**Community:**

We work to create fair, safe, and welcoming environments where people have a sense of belonging to a larger community with opportunities to come together to recreate, socialize, and learn.

- **“Accountability”**

**Current:**

**Accountability:**

Integrity and transparency of decisions affecting program, finance and people are fundamental to public trust.



**Recommended:**

**Accountability:**

Integrity and transparency of decisions affecting program, finance and people are fundamental to public trust.

- **Additional Recommendation:**

**Commitment to Racial Equity:**

We seek to build a healthy community based on a commitment to race and social justice. We are dedicated to fostering a climate where fairness, impartiality, and justice are at the core of relationships between and among people of all backgrounds by recognizing the dignity of each individual.

DRAFT