

## **ARC BOARD MEETING MINUTES**

**August 1, 2012**

The ARC Board meeting was called to order by President, Charlie Zaragoza at 6:45pm. Board members present were Eddy Hiroo, Julie Morse, Anna Martin, Belinda Green, Charlie Zaragoza, Judy Tangen, Darrell Drew, William Lowe, Al Hovland and Jourdan Keith. Adrienne Bailey and Edith Elion were excused. Bruce Bentley & Doug Dunham was not present. Guests were Chris Cates-Lopez, Taki Flebaris & Christina Flebaris.

ARC staff present was Bill Keller. Christina Arcidy was ill and not present. Seattle Parks was represented by Sue Goodwin.

It was determined that a quorum of Board members was present. The approval of the agenda was offered by Belinda Green and seconded by Anna Martin.

The approval of the July minutes was offered by Belinda Green and seconded by Anna Martin. Minutes were approved for July.

**Public Comment:** There was no public comment at the August meeting.

Bill introduced Chris Cates-Lopez the Executive director of Your House Boxing Club & Community. Your House Boxing Club & Community (YHBCC) was developed to meet the needs of youth at risk and provide a safe place to develop and execute a life plan. YHBCC will achieve its goals through a three house system: boxing, education and community. YHBCC will provide in-house support and programs and will also collaborate with other agencies and programs to make sure students have access to the maximum resources available. Mr. Lopez stated they are still looking for a location that has ample space for a boxing gym. They are currently seeking donations of boxing equipment (boxing gloves, hand wraps, mouth guards & punching bags) and financial donations. YHBCC is sponsored by the Seattle Neighborhood Group and is a registered 501©3.

### **Executive Director's Report:**

Bill reported that financials will be available mid-August. Bill is requesting that we review the completed financials when they arrive later this month.

A Youth Scholarship Fund Golf Tournament is scheduled for September 22 at West Seattle Golf Course beginning at 2:00pm. The Golf Tournament is to benefit a variety of youth programs and is sponsored by Settle Parks and Recreation. There are sponsorship packages available. ARC is a partner with Seattle Parks on the golf tournament for 2012.

ARC Board Meeting, August 1, 2012

**Budget Process for 2013:**

Bill discussed the Revised 2013 Budget Planning Process as outlined in a Memorandum sent to the BOD via email on July 26, 2012. The President's Meeting scheduled for August 23, 2012 to kick off the budget process will be cancelled. Budget materials will be distributed to each advisory council and their corresponding Parks professional. Each set of materials will include a pre-prepared 12 month budget based on the first 8 months of 2012 and the last 4 months of 2011. These pre-prepared budgets reflect the actual activity for your specific site or program. Your 2013 financials will be compared to these pre-prepared budgets in the same way that this year's actual results are compared to the 2012 planned budget. Your changes to these pre-prepared budgets will only be implemented if a defined change of 15% or more is requested. If no changes are needed, no further action is needed by the advisory council. Capital improvement projects can still be proposed and fundraising plans outside of the values reflected in the pre-prepared budget can also be proposed. The 2013 budget materials will be sent to advisory councils electronically by Friday, September 14<sup>th</sup>.

ARC will honor the normal schedule, with September as the time for review and development of capital improvement and fundraising plans. All amendments and plans are due to ARC October 5, 2012. ARC staff will use October to make limited revisions and, if necessary, respond to any changes coming from the Mayor's Biennium Budget announcement on September 27. Parks will review and approve the budget in November for preparation for the ARC Board's final review and acceptance at the December 5<sup>th</sup> public meeting

**Deputy Director's Report:**

In Christina's absence this evening Bill will share updates to the Belltown Community Center. The Open House is scheduled for September 14 from 4:00pm-7:00pm. Mayor McGinn will hold a Mayors' Press conference from 7:00-8:00 pm. Programming will start on September 24. The hours of Operation will be Monday, closed. On Tuesday, Thurs. and Saturday, the hours are 10 am to 2 pm. and on Wed. & Fri. 3:00 pm – 8:00p.m. The facility is still on target to be turnkey on August 20. The Certificate of Occupancy was issued August 17. Staff access is August 27 and Final inspections scheduled for August 20-August 24.

ARC Board meeting, August 1, 2012

**Committee Reports:**

**Finance/Budget:** Covered in the ED Report

**Nominating Report:** Julie introduced Kate Sackett, as a potential new Board Member. Kate told the BOD about herself and the Board members shared with Kate information about themselves. Julie asked the Board to complete the voting ballot that was passed out. Upon counting the ballots, Kate Sackett was elected to the ARC Board. Her term will expire in 2015. Welcome to the ARC Board.

Al and Bruce have expressed a desire to remain on the Board through December 2013. We are still talking to potential board members to begin in 2013.

**Outreach:** No report at this meeting.

**Old Business:** A short discussion was held about the Arena Proposal and the ARC Board position. Again, there was no final decision about the support of the Arena Proposal. We will discuss it again in September.

**New Business:** There was no new business to be completed at the August meeting.

**Next Meeting:**

The next meeting will be held on September 5, 2012 at 6:30pm., 100 Dexter Ave. There being no further business, Belinda made a motion to adjourn and Eddy seconded. The August board meeting was adjourned at 8:45 pm.

Respectfully submitted,

Julie Morse  
ARC Board Secretary