

ARC BOARD MEETING MINUTES

January 9, 2013

The ARC Board meeting was called to order by President, Charlie Zaragoza at 6:40 pm. Board members present were Darrell Drew, Dave Towne, Doug Dunham, Belinda Green, Edith Elion, Anna Martin, Al Hovland, Julie Morse, Bruce Bentley, Kate Sackett, Jordan Keith & Charlie Zaragoza. Adrienne Bailey & William Lowe were excused.

ARC staff present was Bill Keller and Christina Arcidy. Seattle Parks was represented by Sue Goodwin.

It was determined that a quorum of Board members was present. The approval of the agenda was offered by Belinda Green and seconded by Darrell Drew. The approval of the December minutes was offered by Belinda Green and seconded by Bruce Bentley. Kate Sackett & Jordan Keith abstained (they were not present at the December BOD meeting). Minutes were approved for December.

Public Comment: There was no public comment at the January meeting.

Presentation of New Board Candidate: Charlie introduced Terry Holme to the ARC BOD. Terry told the BOD about himself in a brief introduction. Doug Dunham made a motion to accept Terry Holme as a BOD member Bruce Bentley second. Terry Holme was unanimously elected to the ARC Board. His term will expire in 2015. Welcome to the ARC Board.

Executive Director's Report: Financials

Bill reported that gross revenue increased 4.89% over last year to \$11,836,094 and net revenue increased 3.64%. He is requesting that we have the November financial reports on hand when reviewing year-end statements. We will see some changes in revenue, expenses and net gain/loss that are due to registrations for the Winter Quarter beginning January 1, 2013 and 2012 expenses not recorded until the year-end close.

Bill reported that Scholarships did increase in 2012. We will be looking at the trend to 90% scholarships impacting the number of participants served in relation to the resources available. An accurate total is unavailable until ARC receives the final invoicing from Parks accounting.

CLASS Fees increased 4.7% over 2012 while Sports Fees continued to decline. Youth has dropped 11.9% from last year and Adult Sports is down 3% from 2012. Public support or grants and donations are up 3.4% or \$58,000 in 2012.

Bill is asking that we review the completed financials when Sharon submits them to us.

RecTech: Bill reported that RecTech served nearly 3000 people in the labs in 2012 and RecTech will strive to serve the same number in 2013. The five busiest labs (Garfield, Rainier, South Park, Yesler and Delridge) will remain open and fully staffed in 2013. There were slight adjustments in staff hours and volunteers are stepping up to fill in evening and weekend hours. In the fall RecTech will reopen the lab at the new and improved Rainier Beach Community Center.

Bill reported that public access computer kiosks will be installed at all 26 community center. These computers will allow clients to register for classes and programs online instead of at the front desk and will also provide internet access through WIFI for communities without a RecTech lab. Computer activity will be limited to web browsing and minimal word processing thus requiring little maintenance. The installation of the public access computer kiosks will start with 5 or 6 sites in early 2013, and slowly add sites throughout the year.

Georgetown Playfield Picnic Shelter: Bill advised us that the Sabey Corporation, Construction Division is working with ARC & Parks to replace the picnic shelter at the Georgetown Playfield that was destroyed by arson in late 2012. Sabey Construction has recruited 10 subcontractors to join with them to provide the necessary labor and materials. Permits will be acquired in February and construction should begin in March or April. The combined contribution is \$47,000. This is a great example of ARC and Parks working together with community leaders.

Bill announced that Seattle and King County are launching a Gun Safety Initiative. They will be sponsoring the first gun buyback program in 20 years. The gun buyback will be held on Saturday, January 26, 2013 from 9:00am to 3:00 pm in downtown Seattle in the parking lot underneath Interstate 5 between Cherry and James Streets. Community partners of the gun buyback effort include the Associated Recreation Council, Café Racer, Mount Zion Baptist Church and the Seattle Metropolitan Chamber of Commerce. Bill gave the BOD a handout explaining the program.

Deputy Director's Report: Christina shared some of 2012 ARC Accomplishments with the BOD. A few of the highlights are:

- More focused marketing of School-Age Care and Preschool programs.
- Successfully moved registration forms online for the public as the first set in moving toward online registration for programs and classes.
- Successfully implemented a new background check process for all licensed programs, whereby the candidate fills out an online background check that goes to the state directly.
- Opened Belltown Community Center as a joint partnership with Seattle Parks and ARC.

Christina gave us an update on the hiring process. The two (2) Field Supervisors have been hired with a start date of January 28. We will meet them at the AGM.

ARC BOD Meeting, January 9, 2013

Interviewing for the HR Manager and Development Director positions will start in mid-January. There were 28 applications for the HR position, and 51 applications for the Development Director.

Christina reminded the board of the AGM that will occur on Monday, February 11, 2013 at REI. She is planning on introducing all the new staff members on the team that evening.

Committee Reports:

Finance/Budget: Covered in ED Report

Nominating Report: Terry Holme was introduced and elected to the ARC Board at this meeting. We are waiting on responses from 2 other potential BOD members. We will be looking all year for potential board members to fill positions of outgoing members in 2013. If you have contacts that you would like us to connect with, please let Bill, Julie or Charlie know.

Outreach: No report at this meeting.

New Business: Charlie asked the board if we wanted to cancel the February BOD meeting in lieu of the AGM meeting being held on February 11. The consensus was to cancel the scheduled February 6, 2013 meeting.

Next Meeting: The next General meeting will be held on March 6, 2013 at 6:30 pm, 100 Dexter Ave. There being no further business Dave made a motion to adjourn and Doug seconded. The January board meeting was adjourned at 7:50 pm.

Respectfully submitted,

Julie Morse
ARC Board Secretary