

ARC BOARD MEETING MINUTES

July 10, 2013

The ARC Board meeting was called to order by President, Charlie Zaragoza at 6:45 pm. Board members present were Belinda Green, Julie Morse, Terry Holme, William Lowe, Charlie Zaragoza, Edith Elion, Anna Martin, Darrell Drew and Antoinette Angulo.

Excused board members were Bruce Bentley, Jourdan Keith, Doug Dunham, Tamara Driscoll, Dave Towne, Adrienne Bailey and Al Hovland.

ARC staff present was Bill Keller. Seattle Parks was represented by Michele Finnegan. Jason Frisk, GLSCC Recreation Specialist was a guest.

It was determined that a quorum of Board members was present. The approval of the agenda and approval of June minutes was offered by Terry Holme and seconded by Belinda Green. Minutes were approved as submitted for June.

Bill announced that Christina and Brian welcomed to the world, Owen Murphy on Wednesday, June 12 weighing in at 8lbs 5 oz. Mother, Dad and baby are all doing well. Congratulations, Christina and Brian.

Public Comment: There was no public comment at the June meeting.

Legacy Plan Update: Co-Chair Charlie Zaragoza briefly commented on the first Parks Legacy Plan meeting. It was an opportunity for committee members to meet each other, get acquainted and hear from Mayor Mike McGinn. The second meeting of the Legacy Plan Committee is scheduled for July 19. Charlie will keep us updated as meetings progress over the next 5 months.

Jason Frisk of Green Lake Rowing, Canoe & Kayak gave the ARC Board an update of happenings at Green Lake and Mt. Baker Rowing with a power point presentation. Thank you Jason for keeping the ARC Board informed as to how these programs are such as asset to Seattle Parks and City of Seattle residents.

2014 Budget Planning & Process: Bill and Charlie presented an overview of the 2014 Budget Process which will be very similar to 2013. Budget workbooks are prepared for each advisory council with templates that help each council plan for the coming year. In 2013, ARC followed a shorthand process and constructed a draft budget based on the last 12 months of activity for each council. ARC took this step in response to the new GEO Tier Structure and the loss of staffing, hours of operation, and capacity at many of the sites. Councils could amend the draft budget if they had any of the following proposes;

- 1) a Capital Improvement Project Proposal;
- 2) a change to an existing line item of more than \$5,000; or
- 3) they were initiating a new line of program, class or activity.

This year, 2014, we face the same conditions.

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In addition to the budget process for 2014 and the board's acceptance of implementing what ARC did last year, Bill asked Charlie to consider the creation of a 2014 Budget Committee.

Charlie outlined the committee frameworks as follows:

- The committee will be made up of ARC BOD members and will discuss possible revisions to our 2014 Budget instructions.
- The committee will review and consider alternative instruction for the ARC system on ways/mechanisms for enriching the system and putting resources to work.
- The committee would present their recommendations to the board at the August 7th Public meeting for discussion and approval.

In preparation for the August 7th meeting, a working meeting will be held on Monday, August 5th to discuss and tweak the Budget Committees recommendations. The board will then ask Bill to communicate any changes to the 2014 Budget Process to all Advisory Councils prior to the September Presidents meeting. If you are interested in serving on the 2014 Budget Committee, please let Charlie or Bill know.

Executive Director's Report:

Financials

Unaudited Net Revenue for Budgeted Units through June continues to hold steady from May at an 11% increase for Budgeted Units compared to the same period a year ago. School Age Care at a 13% increase; Preschool at a 15% increase; Youth Recreation at a 19% increase and Adult Recreation at a 12% increase make up the strongest YTD program areas

Please review your completed financials when they arrive

Summer Day Camp

We are midway through week four (4) of our 11 week summer day camp season. We are serving between 1040 and 1100 youth each week at 22 locations.

Employment

Currently we have 15 openings posted on the employment section of ARC's website.

Langston Hughes Performing Arts Center

Langston Hughes has been officially transferred to the Office of Arts and Cultural Affairs. Saturday, June 29th was the night of the second annual Langston Hughes Performing Arts Institute (LHPAI) Harlem Renaissance Gala fundraiser in support of LHPAI's Youth Performing Arts Academies and the Teen Summer Musical.

RecTech

Kiosk/Wi-Fi Overview:

ARC has initiated an effort to provide public internet access in every community center by the end of 2013. With the help of DoIT and Parks Computing Resources, we are installing PC workstations ("kiosks") and securing free internet access through Comcast. These workstations will provide a public space for: SPARC Registration, customer satisfaction surveys, online E-13 forms, online timesheets for ARC staff, and other online registration processes. The workstations are also a required first step for securing free internet access. Once all of the kiosks have been installed, the second phase of the project will begin, with the goal of providing wireless internet access in community centers. We hope to secure wireless routers as an in-kind donation from the manufacturer; alternatively, we are exploring capital grants that would allow us to buy all of the routers needed, worth a total of about \$8,000 (each router costs between \$400 and \$600).

Kiosk/Wi-Fi Project Status:

The idea for this project was first discussed in January, and we formed a team of ARC, Parks, and DoIT staff to coordinate the project. We have just begun the installation phase of the project, and in addition to the existing RecTech sites, we are in the process of installing kiosks at High Point, Hiawatha, and Northgate Community Centers. Young Pham of ARC and Derrick Hall of DoIT are charged with the installation and maintenance of the kiosks; they work with Community Center staff and, if necessary, Advisory Council members, to establish the best location for the kiosk and timing for installation. Our goal is to have all kiosks installed and operational by the end of September. Michelle Chambers will present the project and field questions at regional payday meetings for Community Center staff this month, which we hope will make the installation process smoother and faster as we move forward in the coming months.

Other RecTech news:

All internships are underway this month, serving 50 high school students from across the city.

- Garfield's interns are producing a digital story (with both audio and visual components) about the redevelopment of a shopping center at 23rd and Union, focused on the positive and negative community impacts of the project.
- Delridge interns will work with successful Seattle-area musicians to make a documentary about Seattle's rock history and about what it takes to succeed in the music business (and make it out the other side!).
- Rainier interns will also study Seattle's musical history, but with more focus on hip-hop music. Aspiring musicians in the Rainier cohort will interact with the Delridge music mentors to learn about the music business and about the life of a career musician. Delridge and Rainier students will co-produce a piece that will profile both groups of musicians.
- Yesler interns will again focus on documenting the impacts of the Yesler Terrace redevelopment project. Last year, two groups of Yesler interns told the stories of individual community members impacted by the redevelopment plan. This year, they plan to focus more on the Yesler Terrace community as a whole, how it has evolved over time, and how the redevelopment will change the community.

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Committee Reports:

Finance Report: Covered in ED report.

Nominating Report: There was no report at this meeting.

Outreach: There was no report at this meeting.

Old Business: There was no old business to discuss at this meeting.

New Business:

Discovery Park Shuttle:

Discovery Park A.C. is asking to spend \$8000 of their reserve account to fund hourly round trip beach shuttle service between the Visitor's Center and the Lighthouse from June 15,2013 through Labor Day weekend. Bill has verified that D.P.A.C. reserve fund has sufficient funds to cover the anticipated beach shuttle cost. A short discussion was held and Darrell Drew made a motion to approve the Beach shuttle cost (not to exceed) \$8000.00 for summer 2013. Edith Elion seconded. Motion was unanimously passed by the board.

Next Meeting: The next General Meeting will be held on August 7, 2013 at 6:30 pm, 100 Dexter Ave.

A working Board of Directors meeting will be held on Monday, August 5, 2013 at 6:00 pm - 82nd & Densmore.

There being no further business, Belinda made a motion to adjourn and Darrell seconded. The July board meeting was adjourned at 8:45 pm.

Respectfully submitted,

Julie Morse

ARC Board Secretary